



# PROSPECTUS

GOVERNMENT DEGREE  
COLLEGE NAGROTA SURIAN

## 2026-27

B.A.

B.COM

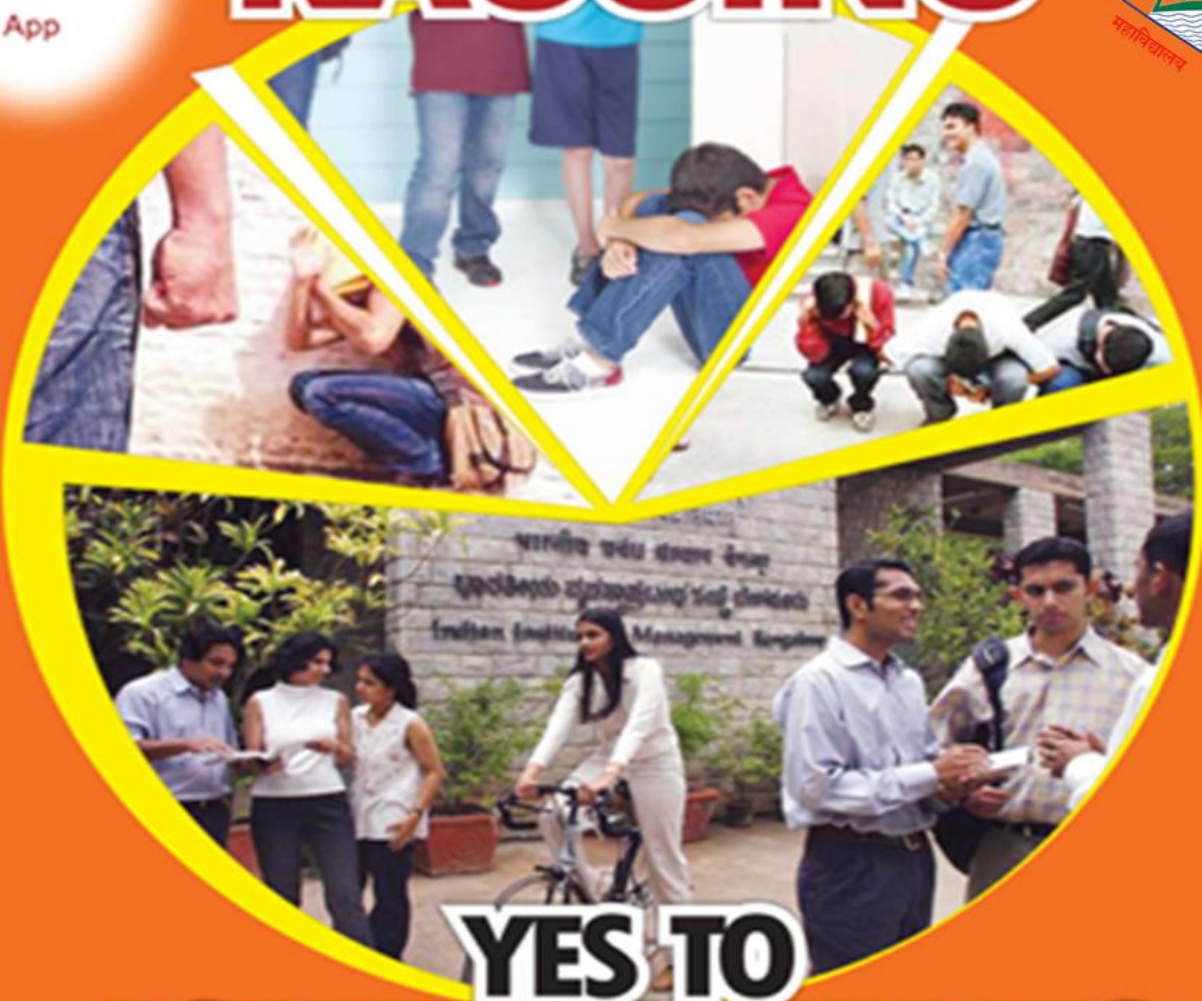
B.SC



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**ANTI  
RAGGING**  
App

# SAY NO TO RAGGING



# YES TO JOYFUL CAMPUS

## What is Ragging?

Any Act Resulting in:

- Mental/physical/sexual Abuse
- Verbal Abuse
- Indecent Behaviour
- Criminal Intimidation/wrongful Restraint
- Undermining Human Dignity
- Financial Exploitation/extortion
- Use Of Force

### A STUDENT INDULGING IN RAGGING CAN BE:

- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing Scholarship/Fellowship and other benefits.
- Debarring from appearing in any test/ examination or other evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament or youth festival etc.
- **Collective punishment** : when the persons committing or abetting the crime of ragging are not identified the institution shall resort to collective punishment as a deterrent to ensure community pressure on potential ragger.



Anti- Ragging Committee of college  
Convener: Dr. Rajesh Kumar  
Contact: +919736209997

Immediately call  
**UGC Anti-Ragging Helpline**  
1800-180-5522 (24X7 toll free)  
or send an e-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)

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## FROM PRINCIPAL'S DESK

It gives me immense pleasure to welcome you to Government Degree College Nagrota Surian as you prepare to embark on a transformative journey of higher education. This phase of life is filled with opportunities for intellectual growth, personal development, and self-discovery. College education is not merely about acquiring knowledge, but about shaping character, nurturing creativity, and building the confidence to face the challenges of an ever-evolving world.



At Government Degree College Nagrota Surian, we are committed to providing a vibrant academic environment that encourages curiosity, critical thinking, and innovation. Our dedicated faculty members strive tirelessly to ensure that students receive quality education supported by modern teaching methodologies and the effective use of information technology. In today's digital age, access to knowledge is just a click away, and we encourage our students to master technology wisely, using it as a tool for growth rather than becoming dependent on it.

As an institution affiliated with Himachal Pradesh University, Shimla, we take pride in upholding high academic standards while fostering holistic development. We strongly believe that education extends beyond classrooms. Students are encouraged to participate in co-curricular and extracurricular activities, which play a vital role in developing leadership skills, teamwork, and a sense of responsibility towards society.

Our college provides a student-centric learning environment supported by adequate infrastructure, including well-equipped classrooms, library facilities, and spaces for sports and cultural activities. We continuously strive to improve and innovate in order to meet the evolving educational needs of our students.

We also emphasize values such as discipline, integrity, and environmental consciousness. Our aim is to nurture responsible citizens who are not only academically competent but also socially aware and ethically grounded.

As you begin this new chapter, I urge you to make the most of every opportunity, remain focused on your goals, and cultivate meaningful relationships with your peers and mentors. Your dedication and perseverance will pave the way for a bright and successful future.

**Warm regards**  
**Dr. Pardeep Kumar**  
**Principal**

## ABOUT COLLEGE

Government Degree College Nagrota Surian is located in Nagrota Surian, a Tehsil Headquarter under Sub-Division Jawali in District Kangra. The town lies on State Highway No. 22 (Jawalamukhi – Dehra – Jawali) and is a densely populated area, also serving as the Block Headquarters for 49 Gram Panchayats. The historically and strategically significant Pathankot–Joginder Nagar narrow gauge railway line also passes through this town.

Nagrota Surian is situated just 9 kilometers from the renowned monolithic rock-cut Masroor Temple and lies adjacent to the Ramsar-declared Pong Dam Lake—an internationally recognized wetland. This wetland serves as a major winter destination for migratory birds from Central Asia and Siberia. Before the creation of this man-made water body (Pong Dam), the valley was known as Haldoon Ghati.

The establishment of the college was announced by the Government of Himachal Pradesh in March 2013. Subsequently, Notification No. EDN-A-Ka(1)-1/2014 was issued on 15th January 2014. Classes for Arts and Commerce streams commenced under the RUSA (CBCS) system on 11th June 2014. In the academic session of 2017–18, Science streams (Medical and Non-Medical) were introduced, admitting 108 students.

As of now, the college has grown to strength of over 351 students. On 14th March 2021, the college was relocated to a newly constructed campus at Bantungli, approximately 3 kilometers from the original site in Nagrota Surian.

Our dedicated faculty have worked tirelessly throughout the year to provide students with a high-quality educational experience. Through debates, group discussions, seminars, quizzes, as well as cultural and sports events, we aim to ensure holistic development for our students.

### COURSES OFFERED

#### UNDERGRADUATE DEGREE PROGRAMS

- Bachelor of Arts (BA)
- Bachelor of Science (BSc)
- Bachelor of Commerce (B. Com)

#### PROFESSIONAL COURSES

- Bachelor of Computer Application (BCA)
- Post Graduate Diploma in Computer Applications (PGDCA)

## VISION

“Government Degree College, Nagrota Surian, envisions itself as a beacon of educational empowerment for rural communities, with a special focus on girl students and those from underprivileged backgrounds. Our mission is to provide accessible, high-quality education to students who might otherwise face barriers due to their socio-economic status. We aim to cultivate an environment that nurtures intellectual growth, moral integrity, and a strong sense of social responsibility. Our college is dedicated to breaking down the traditional barriers to education in rural areas, ensuring students—especially girls—who are encouraged, supported, and given the necessary resources to achieve academic and personal success. By integrating modern facilities with a deep commitment to the values of inclusivity and equality, we seek to provide opportunities for skill development, career readiness, and personal growth. We aspire to create a campus that celebrates diversity, fosters critical thinking, and promotes leadership qualities in students, preparing them to become confident, skilled, and socially responsible citizens. This elaboration emphasizes the college’s commitment to inclusivity, student empowerment, and community development while specifically addressing the needs of rural students and girls from underprivileged backgrounds.

## MISSION

To inspire, educate, and empower the Students of rural areas, preparing them to lead meaningful and impactful lives. We strive to:

- **Provide Quality Education:** Deliver affordable, high-quality education tailored to the needs of rural students, with a focus on academic excellence, innovation, and critical thinking.
- **Empower Girl Students:** Encourage and support girls in their pursuit of higher education by offering a safe, inclusive, and nurturing environment that fosters confidence, leadership, and personal growth.
- **Support Underprivileged Students:** Ensure that students from humble socio-economic backgrounds have access to financial aid, scholarships, and mentorship programs, so they can fully participate in academic and extracurricular activities.
- **Promote Holistic Development of students:** Equip students with not only academic knowledge but also life skills, vocational training, and values-based education, preparing them for both personal and professional success.
- **Bridge the Rural-Urban Gap:** Leverage modern technologies, infrastructure, and teaching methodologies to provide rural students with the same opportunities as their urban counterparts, fostering equitable education for all.
- **Encourage Community Engagement:** Promote a sense of social responsibility and community service among students, preparing them to give back to society and become agents of positive change, especially in rural areas.

**STAFF:****TEACHING & NON-TEACHING****Principal:** Dr. Pardeep Kumar**Faculty of Humanities/Social Sciences**

Department	Name	Designation	Qualifications
Economics	Sh. Ajay Kumar	Assistant Professor	M.A., NET
English	Sh.Parveer Dhiman	Assistant Professor	M.A. M.Phil., NET, HP-SET
English	Vacant		
English	Vacant		
Sociology	Sh.Kaku R. Manhas	Assistant professor	M.A., M. Phil., NET-JRF, H.P. SET
Sanskrit	Dr. Rajesh Kumar	Assistant Professor	M.A., M.Phil, NET-JRF, Ph.D
History	Sh.Yuvraj	Assistant Professor	M.A., UGC-NET, H.P.-SET.
Music (Vocal)	Sh. Abhishek Pal	Assistant Professor	M.A., NET-JRF , H.P.-SET
Political Science	Sh.Ranjeet	Assistant Professor	M.A., NET-JRF, H.P.-SET,
Hindi	Mr.Nilkamal Kumar	Assistant Professor	M.A., M.Phil., NET-JRF

**Faculty of Sciences**

Department	Name	Designation	Qualifications
Zoology	Dr. Anuragini	Assistant Professor	M.Sc, NET-JRF, GATE, Ph.D
Botany	Dr. Manu Priya	Assistant Professor	M.Sc., NET (JRF), Ph.D.
Chemistry	Ms. Priya	Assistant Professor	M.Sc., HP-SET
Mathematics	Sh.Ashish Bamta	Assistant Professor	M.Sc.,M.Phil.,JRF, GATE, HP-SET
Physics	Vacant	-	-

**Faculty of Commerce**

Department	Name	Designation	Qualifications
Commerce	Dr. Pushpa Yadav	Assistant Professor	M.Com.(Hons.), NET-JRF, Ph. D.
Commerce	Ms.Neha Choudhary	Assistant Professor	M. Com.,M.Ed.,NET, H.P. SET(Edu.) NET

## Library

Department	Name	Designation	Qualifications
Library	Sh.Rajneesh Chand	Assistant Librarian	Diploma in Library Information Sciences

## Administrative Staff / Ministreal Staff

Designation	Name
Supdt. Grade I	Vacant
Supdt. Grade II	Vacant
Senior Assistant	Sh.Rajesh Kumar
Clerk	Vacant
JOA (IT)	Sh.Kushal Dhiman
Table Vadak	Vacant
Peon	Sh.Surinder Singh
Peon	Ms. Ranjana Devi
Peon	Vacant
Peon cum Chowkidar	Sh.Yashpal
Peon cum Chowkidar	Vacant

## STAFF, GOVERNMENT DEGREE COLLEGE NAGROTA SURIAN



FRONT ROW L to R: Mr. Rajesh Kumar, Mr. Kaku Ram, Mr. Ajay Kumar, Dr. Pardeep Kumar (Principal), Dr. Anuragini, Dr. Pushpa Yadav, Mr. Parveer Dhiman  
MIDDLE ROW L to R: Ms. Priya, Ms. Neha Choudhary, Dr. Rajesh Kumar, Mr. Ashish Bamta, Ms. Ranjana  
BACK ROW L to R: Mr. Rajneesh Chand, Mr. Vishal Chauhan, Mr. Vikas Dhiman, Mr. Yuv Raj, Mr. Abhishek Pal, Mr. Nil Kamal, Mr. Yash Pal, Mr. Ranjeet

## ADMISSION SCHEDULE (FOR B.A./B.SC./B.COM. I<sup>ST</sup> SEMESTER)

Sr. No.	Particulars	Tentative Period	Days
1	Submission of admission forms	01 June to 19 June	19
2	Pre-admission counselling of students	12 June to 19 June	08
3	Display of 1st Merit List (UG 1st year students)	20 June up to 05:00 PM	----
4	Fee to be deposited	21 June to 23 June	03
5	Display of 2nd Merit List	24 June up to 03:00 PM	----
6	Fee to be deposited	25 June to 27 June	03
7	Orientation for 1st Year Students	28-30 June	03
8	Admission of other UG classes on Roll on Basis	01 June to 19 June	19
9	Fee to be deposited	12 June to 23 June	12
10	Post admission counselling, online submission of scholarship forms and student feedback	24 June to 30 June	07
11	Regular Teaching	01 July onwards	---

**Note:** a) Do not miss the admission, after online submission of form, students should check their phone SMS and e-mail for any comment/discrepancy removal so as to complete form-verification before the last day of admission

b) Any change in the admission schedule, if notified by HP University, will be displayed on the notice board and on the college website. The admission to First Year shall be strictly on the basis of merit, and the roster reservation of HPU will be applicable.

### DOCUMENTS/CERTIFICATES REQUIRED TO BE UPLOADED

1. Matriculation certificate for date of birth.
2. 10+2-mark sheet (Internet copy not valid).
3. Passport-size photograph.
4. Character certificate in original from the Head of the Institution last attended in case of regular candidates. Character certificate shall be issued by a gazetted officer or the panchayat pradhan in the case of private candidates.
5. The character certificate should not be older than six months on the day of submission of the admission form.
6. Certificates issued by competent authority for availing the benefit of reservation or relaxation in age in the category concerned, i.e., SC/ST/OBC/Person with Disabilities/Economically Weaker Section/Ex Serviceman (or EWS)/Ward of Freedom Fighter.
7. Any gap in the academic career of an applicant must be supported by documentary evidence/affidavit as proof of his/her activities during the period of the gap.
8. H.P. Domicile certificate for exemption of tuition fee (for female candidates only).
9. An equivalence eligibility certificate from H.P. Board/H.P. University for the candidates who have passed 10+2 from a board other than the H.P. Board of School Education/CBSE/ICSE.
10. Migration certificates need to be submitted by candidates coming from boards/universities other than H.P. Board of School Education/H.P. University.

### TENTATIVE ADMISSION SCHEDULE FOR B.A. / B.COM. II AND IIIRD YEAR

Students are required to submit the complete admission form after verification from the admission committee in all respects and deposit the fee on the dates notified.

Particulars	Period	Days
Admission of 2 <sup>nd</sup> and 3 <sup>rd</sup> year on Roll On Basis	01 June to 19 June	19
Fee to be deposited	12 June to 23 June	12
Regular Teaching	01 July onwards	---

**Note: Admit Card of Annual Examination (Previous Class) is Mandatory for Seeking Admission in B.A./B.Sc./B.Com. II and III year.**

## ADMISSION PROCEDURE & CRITERIA

### Eligibility Conditions:

1. The applicant must have passed the +2 examination under 10+2 or an equivalent thereof of a board/university established by law in India with five subjects (including English or any language [subject to eligibility conditions] as a compulsory subject).
2. Applicants willing to take admission **to B.Sc. (Medical and Non-Medical) must have passed 10+2 examination** in four written subjects (including English) with Physics, Chemistry, and Mathematics/Biology with 45% marks. For those who opt for life sciences, biology at 10+2 is compulsory.
3. The student of NIOS (National Institute of Open School) who has passed all five subjects, securing the requisite marks, will be admitted.
4. Provided that a student who has passed the qualifying exam in the Arts Stream with a minimum of 33% marks will be given preference in the BA programme.
5. Provided that a student who has passed the qualifying exam with a minimum of 40% marks in the Commerce Stream will be given preference in the B.Com. programme (33% for girls). Students from other streams opting for Commerce must have studied Economics or Mathematics at the +2 level and attained a minimum of 45% marks.
6. A student who has passed *Shashtri or Prak Shashtri* from Sanskrit Colleges affiliated with the HPU or *Rashtriya Sanskrit Sansthan* (Deemed University) under MHRD, Govt. of India, shall be eligible for admission to the Arts stream only, provided that the candidate has passed *Prak Shastri or Shastri* with English as one of the subjects.
7. The upper age limit for admission to B.A./B.Com. First Year is 23 years as of 1 July 2026, and for girls, it is **25 years as of 1 July 2026**. Age relaxation of three years is allowed in the case of SC/ST candidates.  
  
The Vice Chancellor (VC) has the power to permit age relaxation, for reasons to be recorded in writing, up to a maximum of six months.
8. Merit will be worked out by taking into consideration the best of five subjects, including English as one of the subjects.
9. In case of a tie in selection, the candidate older in age shall be given weightage.
10. An applicant who fails to deposit the dues by the last date and time shall forfeit his/her right to admission, and the seat shall be offered to the next applicant in the merit list.
11. University Ordinance shall be strictly adhered to in admission to all the classes.
12. There is no provision of compartment in the National Open School, New Delhi. So, a candidate who failed in any one or more than one subject(s) is not eligible for admission to the college and will not be admitted as per university ordinance/rules.
13. Admission of a student is liable to be cancelled in case he/she furnishes incomplete/wrong/false information or in case of concealment of facts. Disciplinary action will also be taken against such a candidate.

**Note:** Changes (if any) in the guidelines and eligibility for admission will be notified as per the notification of Himachal Pradesh University Shimla. (For First Year Students)

## GENERAL INSTRUCTIONS

Read the instructions thoroughly before filling out the admission form for any course.

1. A candidate seeking admission to the first year should apply online. The form, complete in all respects, must be submitted through the college website.
2. Before applying for admission, students must obtain an APAAR (Automated Permanent Academic Account Registry) ID linked to DigiLocker and also sign an online anti-ragging pledge.
3. The eligibility criteria for admission to B.A., B.Sc. and B.Com. in the first year are strictly as per the latest ordinances/guidelines/calendar notified by Himachal Pradesh University.
4. Candidates are required to upload the original documents and a recent passport-size photograph.
5. The admission form recommended by the admission committee and approved by the principal entitles a candidate to deposit the prescribed fee within the stipulated time period.
6. Change of subject is allowed only with the permission of the principal. A change of faculty, i.e., from science to arts or vice versa, is permissible only if the candidate has the required percentage of marks as specified for admission to that faculty.
7. College authorities may discontinue a course if adequate number of students are not available/ enrolled in that particular course.
8. Roster for reservation of seats in various categories shall be as per rules of H.P. University, Shimla
9. Incomplete admission forms will not be entertained.
10. All admissions will be as per the admission schedule notified by HP University from time to time.
11. Students admitted to the college will have to abide by all the rules and regulations of the college as stipulated in the prospectus/student's charter.

## DOCUMENTS REQUIRED AT THE TIME OF ADMISSION FOR FIRST YEAR

1. Latest passport-size photographs.
2. Original copy of matriculation certificate.
3. Original copy of the 10+2 pass marks sheet issued by a recognised board.
4. H.P. Domicile certificate for girl students (for exemption of tuition fee).
5. An original character certificate from the head of the institution last attended in

case of a student seeking admission to the 1st year of any course.

6. A student seeking admission from a board/university other than H.P. will have to produce his/her migration certificate in original.
7. Gap Year Undertaking duly signed by the candidate to be uploaded wherever applicable.
8. SC/ST certificate from the Magistrate (Class-1) for seeking relaxation in age and benefit of reservation in the respective category.
9. Aadhar Card.
10. Affidavit of Single Girl Child (if Applicable).
11. Affidavit / Certificate related to the Economically Weaker Section of the Society.

#### IMPOTRANT INFORMATION

- **The Character Certificate must not have been issued more than six months prior to the date of admission.**
- **In case of gap year(s), the character certificate of the last attended institution must be supplemented by another character certificate obtained from a Gazetted Class-1 Officer or the Pradhan of the concerned Gram Panchayat or President of the concerned Nagar Panchayat / Municipality.**
- ***The candidate having a compartment at the 10+2 level is not eligible for admission.***
- **Students must furnish the information of their latest email and Aadhar number.**
- **The students seeking admission to the first semester/year (as per the HPU notification) will deposit their fee only after the merit list is displayed.**

#### ROSTER ( 120 POINT)

Our institution follows the reservation policy of H.P. Government and H.P. University, Shimla in admissions. The following reservations are available, which are filled according to the reservation roster devised by H.P. University, Shimla:

Schedule Caste (SC)	15%	Cultural Activities (CUL)	5%
Schedule Tribe (ST)	7.5%	Persons with disability (PC)	5%
Sports (SP)	5%		

#### **These reservations will be applicable to:**

- Those who have passed their qualifying examination from H.P. Board of School Education or from any other Schools located within territorial Jurisdiction of Himachal Pradesh or Bonafide resident of Himachal Pradesh.
- Sports and cultural seats will be allotted to those events which are recognized by HPU sports and co-curricular council.

- The final decision under sports and cultural quota will be with the respective committees constituted for the same.

### 120 POINTS RESERVATION ROSTER FOR ADMISSION

1	PwD	21	PwD	41	ST	61	CUL	81	CUL	101	PwD
2	UR	22	UR	42	PwD	62	PwD	82	PwD	102	UR
3	UR	23	UR	43	UR	63	UR	83	UR	103	UR
4	UR	24	UR	44	UR	64	UR	84	UR	104	UR
5	UR	25	UR	45	UR	65	SC	85	SC	105	UR
6	UR	26	SC	46	SC	66	UR	86	UR	106	SC
7	SC	27	ST	47	UR	67	ST	87	UR	107	ST
8	UR	28	UR	48	UR	68	UR	88	UR	108	UR
9	UR	29	UR	49	UR	69	UR	89	UR	109	UR
10	UR	30	UR	50	UR	70	UR	90	UR	110	UR
11	UR	31	UR	51	UR	71	UR	91	SC	111	UR
12	SC	32	UR	52	SC	72	SC	92	UR	112	UR
13	ST	33	SC	53	ST	73	UR	93	ST	113	SC
14	UR	34	UR	54	UR	74	UR	94	UR	114	UR
15	UR	35	UR	55	UR	75	UR	95	UR	115	UR
16	UR	36	UR	56	UR	76	UR	96	UR	116	UR
17	UR	37	UR	57	UR	77	UR	97	SC	117	SP
18	SC	38	CUL	58	UR	78	SC	98	CUL	118	CUL
19	SP	39	SC	59	SC	79	SP	99	SP	119	SC
20	CUL	40	SP	60	SP	80	ST	100	UR	120	ST

**Note:** One seat, over and above the allotted seats, in every subject will be reserved for the single girl child. The applicant will have to furnish a certificate from a competent authority as proof of her status as a single girl child.

## NATIONAL EDUCATION POLICY 2020 (NEP 2020)(FOR 1ST YEAR STUDENTS OF SESSION 2026-27)

As per the notification issued by the Government of Himachal Pradesh, the undergraduate programmes in all Degree Colleges across the state shall adopt the Semester System from the academic session 2026–27 in alignment with the National Education Policy (NEP) 2020. The Government has also approved the implementation of the Multiple Entry and Exit Scheme at the undergraduate level, providing flexibility to students in pursuing and completing their education. For further details and guidelines students as advised to kindly visit the university website ([hpuniv.ac.in](http://hpuniv.ac.in)) or college website.

Course & Academic Level	Semester	Discipline Specific Courses-Core <u>Subject -A&amp;B</u> (DSC) Credits-4	Discipline Specific Elective (DSE) Credits-4	Minor Courses <u>Subject - C</u> (MC) Credits-4	Multidisciplinary courses (MDC) Credits-3	Skill Enhancement courses (SEC) Credits-3	Ability Enhancement courses (AEC) Credits-2	Internship/ Apprenticeship /Project /Community Outreach (I/A/P/C) Credits-4	Value Addition courses (VAC) Credits-2	Total Credits
100-199 Introductory/Foundation Level Courses	I	<u>Subject-A</u> (DSC A1) <u>Subject-B</u> (DSC B1)		<u>Subject-C</u> (MC 1)	MDC 1	SEC 1	AEC 1			20
	II	<u>Subject-A</u> (DSC A2) <u>Subject-B</u> (DSC B2)		<u>Subject-C</u> (MC 2)	MDC 2	SEC 2		I/A/P/C-1	VAC 1	24
Level 4.5	Exit 1	Student on exit will be awarded Undergraduate Certificate (in the Field of Study) after securing 44 credits in Semester I and II.								44
200-299 Intermediate Level Courses	III	DSC A3 DSC B3		MC 3	MDC 3	SEC3	AEC 2		VAC 2	22
	IV	DSC A4 DSC B4	DSE1A/B	MC 4			AEC 3		VAC 3	20
Level 5	Exit 2	Student on exit will be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing 86 Credits on completion of Semester IV.								86
300-399 Higher Level Courses	V	DSC A5 DSC B5	DSE2 A/B DSE3 A/B	MC 5			AEC 4			22
	VI	DSC A6 DSC B6	DSE4 A/B DSE5 A/B	MC 6						20
Level 5.5	Exit 3	Student on exit will be awarded Bachelor of (in the Field of Study/Discipline) after securing 128 credits on completion of Semester VI.								128
400-499 Advanced Level Courses	VII	DSC 7 DSC 8	DSC 9 Research Methodology & Ethics	2 DSE OR 1 DSE and 1 MC			Dissertation instead of any one of the DSE	The Dissertation/ Academic Project will start in the VII Semester and the same will continue in the VIII Semester. However, the evaluation and assessment will be done in the VII Semester as well as in the VIII Semester.	20	
	VIII	DSC 10 DSC 11		3 DSE OR 1 DSE and 2 MC OR 2 DSE and 1 MC			Dissertation instead of any 2 of DSEs		20	
Level 6	Exit 4	Students will be awarded Bachelor's Degree (Hons. /Hons. with Research) in a relevant discipline on completion of VIII semesters with 168 credits.								168

## SUBJECTS AND COURSES OFFERED DURING FIRST SEMESTER

**B.A. First Semester (DSC: Discipline Specific Courses-Core, MC: Minor Course, SEC: Skill Enhancement courses, MDC: Multi-Disciplinary Course)**

Subject	Course Type	Course Title	Course Code
English	DSC-1	Appreciating Literature I (Poetry and Short Story)	DSC ENG 111/MC ENG 112
	MDC -1	Literature from Himachal	MDC ENG 113
	SEC-1	Basic Communication Skills	SEC ENG 114
	AEC	Foundation Course in English	AEC ENG 115
Hindi	DSC -1A	हिंदी साहित्य का इतिहास	DSC HIN 111/MC HIN 111
	SEC -1	प्रयोजन मूलक हिंदी	HIN-113
	AEC-1	हिंदी भाषा और सम्प्रेषण	HIN 114
	MDC -1	सृजनात्मक लेखन के विविध आयाम	MDC112
Sanskrit	DSC - IA	संस्कृत काव्य	SKT-DSC-111/SKT-MC-111
	AEC 1	नीति साहित्य	SKT-AEC-114
	SEC 1	संस्कृत व्याकरण	SKT-SEC-113
	MDC-1	श्रीमद्भगवद्गीता	SKT-MDC-112
Economics	DSC1	Basic Microeconomics	ECONEP111
	MDC	Fundamentals of Indian Economy	ECONEP112
	SEC	Basic Statistics for Social Sciences	ECONEP113
Political Science	DSC I	Introduction to Political Theory	DSC-1-POLS-111
	SEC	LEGISLATIVE SUPPORT	SEC-1-POLS-113
	MDC	SOCIETY, ECONOMY AND POLITICS IN HIMACHAL PRADESH	MDC-1-POLS-112
Sociology	DSC	Introduction to Sociology	DSC-SOC-101
	MDC-1	Social Problems in India	MDC-1-SOC- 102
	SEC-1	Sociology of Environment	SEC-1-SOC- 103
History	DSC-1	History of India (from the Earliest Times to Gupta Period)	HIST-111
	MDC-1	Ancient History of India	HIST-112
	SEC -I	An Introduction to Archaeology	HIST-113
Music	DSC -1A	Introduction to Indian Classical Music	MUSV 111 TH &PR
	MDC -1A	Basic Knowledge of Indian Classical Music	MUSV 112 TH
	SEC -1	Presentation and Documentation -1	MUSV 113 PR
Mathematics	DSC-1	Differential Calculus	DSC-MATH-111
	MDC-1	Mathematics for Competitive Examinations	MDC-MATH-112

	SEC -1	Elementary Algebra	SEC-MATH-113
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**B.A. Second Semester (DSC: Discipline Specific Courses-Core, MC: Minor Course, SEC: Skill Enhancement courses, MDC: Multi-Disciplinary Course)**

Subject	Course Type	Course Title	Course Code
<b>English</b>	DSC-2	Appreciating Literature II (Non-Fictional Prose and Drama)	DSC ENG 121/MC ENG 122
	MDC-2	Soft Skills and Personality Development	MDC ENG 123
	SEC-2	Writing Skills	SEC ENG 124
<b>Hindi</b>	DSC -2A/MC -2	मध्यकालीन काव्य	DSC HIN 121/MC HIN 121
	SEC-2	समाचार संकलन और लेखन	SEC HIN 123
	MDC-2	अनुवाद विज्ञान	MDC HIN 122
<b>Sanskrit</b>	DSC-1B	संस्कृत नाटक	SKT-DSC-121/SKT-MC-121
	SEC-2	वेद और दर्शन	SKT-SEC-123
	MDC-2	श्रीमद्भगवद्गीता	SKT-MDC-112
<b>Economics</b>	DSC-2/MC-2	Basic Macroeconomics	ECONEP121
	MDC-2	Contemporary Issues in Indian Economy	ECONEP122
	SEC-2	Economics of Agriculture in Himachal Pradesh	ECONEP123
<b>Music</b>	DSC-2	(Fundamental Knowledge of Indian Classical Music)	MUSV 121 TH/PR
	MDC-2	Practical Demonstration	MUSV 122 PR
	SEC-2	Presentation and Documentation -1	MUSV 123 PR{
<b>Political Science</b>	DSC-2	Indian Government & Politics	DSC-2-POLS-121
	SEC-2	PUBLIC OPINION AND SURVEY RESEARCH	SEC-2-POLS-123
	MDC-2	HUMAN RIGHTS, GENDER AND ENVIRONMENT	MDC-2-POLS-122
<b>SOCIOLOGY</b>	DSC-2	Society in India	DSC-2-SOC-201
	Multi-Disciplinary Course (MDC-2)	Industrial Sociology	MDC-2-SOC-202
	Skill Enhancement Course (SEC-2)	Theory and Practice of Development	SEC-2-SOC-203
<b>History</b>	DSC-2	History of India: Post Gupta to 1200 CE	HIST-121
	MDC-2	Medieval History of India	HIST-122
	SEC-2	Historical Tourism	HIST-123
<b>Mathematics</b>	DSC-2	Differential Equations	DSC-MATH-121
	MDC-2	Probability and Statistics	MDC-MATH-112
	SEC-2	Logic and Sets	SEC-MATH-123

<b>Environment Science</b>	VAC-I	Environment-related Course	-
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**B.Sc. First Semester (DSC: Discipline Specific Courses-Core, MC: Minor Course, SEC: Skill Enhancement courses, MDC: Multi-Disciplinary Course)**

Subject	Course Type	Course Title	Course Code
<b>Physics</b>	DSE- I A	Mechanics	DSC-PHYT-111(a)
	SEC-1	Physical Gadgets and their applications	SEC-PHYP-111
<b>Chemistry</b>	DSC -A1	Inorganic Chemistry-I	CHEM111
	MDC-1	Introductory Chemistry-I	CHEM 112
	SEC-1	Basic Analytical Chemistry-I	CHEM 113
<b>Mathematics</b>	DSC-1	Differential Calculus	DSC-MATH-111
	MDC-1	Mathematics for Competitive Examinations	MDC-MATH-112
	SEC-1	Elementary Algebra	SEC-MATH-113
<b>Botany</b>	DSC-I A	Phycology and Mycology	BBOTDSC - 111
	MDC-1	Psychoactive Plants and Society	BBOTMDC - 111
	SEC-1	Biofertilizers	BBOTSEC - 111
<b>Zoology</b>	DSC-I A	Fundamentals of Invertebrates	BZOODSC-111
	SEC-1	Apiculture	BZOOSEC-111
	MDC-1	Economic Zoology	BZOOMDC-111

**B.Sc. 2nd Semester (DSC: Discipline Specific Courses-Core, MC: Minor Course, SEC: Skill Enhancement courses, MDC: Multi-Disciplinary Course)**

Subject	Course Type	Course Title	Course Code
<b>Physics</b>	DSC-A2	Electricity and magnetism	DSC-PHYT-121(a) DSC-PHYP-121(b)
	SEC-2	Instrumentation and Scientific Data Visualization	SEC-PHYP-122
<b>Chemistry</b>	DSC-A2	Organic Chemistry-I	CHEM121
	MDC-2	Introductory Chemistry-I	CHEM122
	SEC-2	Basic Analytical Chemistry-II	CHEM123
<b>Mathematics</b>	DSC-2	Differential Equations	DSC-MATH-121
	MDC-2	Probability and Statistics	MDC-MATH-112
	SEC-2	Logic and Sets	SEC-MATH-123
<b>Botany</b>	DSC-2B	Bryophyta, Pteridophyta and Gymnosperms	BBOTDSC - 121
	SEC-2	Mushroom Cultivation Technology	BBOTSEC - 121
	MDC-2	Fundamentals of Horticulture	BBOTMDC - 121
<b>Zoology</b>	DSC-2B	Biology of Vertebrates	BZOODSC-121
	MDC-2	Wildlife of Himachal Pradesh	BZOOMDC-121
	SEC-2	Sericulture	BZOOSE-121
<b>Environment Science</b>	VAC-I	Environment-related Course	-

**B.Com. First Semester (DSC: Discipline Specific Courses-Core, MC: Minor Course, SEC: Skill Enhancement courses, MDC: Multi-Disciplinary Course)**

Subject	Course Title	Course Type	Course Code
Commerce	Business Organization & Management	DSC - I	B.C.101
Commerce	Financial Accounting-I	DSC - II	B.C.102
Commerce	Business Law	MC-I	B.C.103
Commerce	General Management (GE)	MDC - I	B.C. MDC-I
Commerce	E-Commerce	SEC - I	B.C. 104
Language	Chosen Language (English/Hindi/ Sanskrit)	AEC - I	-

**B.Com Second Semester (DSC: Discipline Specific Courses-Core, MC: Minor Course, SEC: Skill Enhancement courses, MDC: Multi-Disciplinary Course)**

Subject	Course Type	Course Title	Course Code
Commerce	DSC - III	Principles of Marketing	B.C.105
Commerce	DSC - IV	Financial Accounting-II	B.C.106
Commerce	MC - II	Company Law	B.C.107
Commerce	MDC-II	Business Environment	B.C. MDC-II
Commerce	SEC-II	Entrepreneurship and Venture Creation	B.C.108
Environment Science	VAC-I	Environment-related Course	-

**Note:** Irrespective of opted subjects in online admission form, Subject combinations for BA 1st year students will be finalised after the Physical Counselling only. Choice of subject combinations will depend upon availability/number of teachers and students.

**CBCS SCHEME FOR UNDERGRADUATE PROGRAMME**

**CBCS SCHEME FOR UNDERGRADUATE PROGRAMME OF ARTS AND COMMERCE (2ND & 3RD YEAR)**

Year	Core Course (6 Credits)		AEC (4 credits Each)	SEC (4 Credits Each)	DSE (6 Credits)		GE (6 Credits)
II	Language Core	English-2	Nil	SEC-1 SEC-2	Nil		Nil
		Hindi-2					
	Subject1	DSC-1C DSC-1D					
Subject2	DSC-2C DSC-2D						
III	Nil		Nil	SEC-3 SEC-4	Subject1	DSE-1A DSE-1B	GE-1
					Subject2	DSE-2A DSE-2B	GE-2

**Note:** DSC= Discipline Specific Courses, SEC = Skill Enhancement Course; DSE = Discipline Specific; GE has to opted other than DSC1 & DSC 2.

## CBCS SCHEME FOR UNDERGRADUATE PROGRAMME IN SCIENCE (2ND &amp; 3RD YEAR)

Year	Core Course (6 Credits)		AECC (4 credits)	SEC (4 Credits)	DSE (6 Credits)	
I	Subject1	DSC-1A DSC-1B	EVS	Nil	Nil	
	Subject2	DSC-2A DSC-2B	Hindi or English			
	Subject 3	DSC-3A DSC-3B				
II	Subject1	DSC-1C DSC-1D	Nil	SEC-1 SEC-2	Nil	
	Subject2	DSC-2C DSC-2D				
	Subject 3	DSC-3C DSC-3D				
III	Nil		Nil	SEC-3 SEC-4	Subject1	DSE-1A DSE-1B
			Subject2		DSE-2A DSE-2B	
			Subject 3		DSE-3A DSE-3B	
<b>Total Courses(12Core+2AECC+4SEC+6DSE):24 Total Credits = 132</b>						

**Note:** DSC= Discipline Specific Courses, SEC = Skill Enhancement Course; DSE = Discipline Specific; GE has to opted other than DSC1 & DSC 2

## SUBJECTS AND COURSES OFFERED DURING 2ND &amp; 3RD YEAR

BA 2 <sup>nd</sup> year					
Sr. No.	Main Subject	DSC/DSE	Code	AEEC/SEC	Code
1.	English	British Literature Literary Cross Currents	ENG 202 ENG 203	Creative Writing, Book media Translation Studies and Principle of Translation	ENG 204 ENG 205
2.	Political Science	Comparative Govt and Politics Introduction to Interaction Relations	POLS 201 POLS 202	Legislative Support Research Public Opinion and Survey	POLS 203 POLS 204
3.	History	History of India C. 1206-1707	HIST(A) 203 HIST(A) 204	Historical tourism	HIST(A) 213 HIST(A) 215

		History of India C. 1707-1950		An introduction to archeology	
4.	Hindi	Aadhunik hindi Kavita Hindi gadya sahitya	HIND202 HIND203	Karyalayee Hindi Anuvaad vigyan	HIND 204 HIND 206
5.	Economics	Principles of macroeconomics -I Principles of macroeconomics -II	ECON(A)201 ECON(A)202	Economics of Rural development Demography	ECON(A)204 ECON(A)206
6.	Sociology	Sociological Theories of Methods of Sociological Enquiries	SOCL-A 201 SOCL-A 202	Technique of Social Research Sociology of Environment	SOCL-A 203 SOCL-A 204
7.	Sanskrit	Sanskrit Natak Sanskrit Vyakran	SKT 201 SKT 202	Ayurved ke Mool Siddhant Sanskrit Chhand Avem Gayan	SKT 205 SKT 206

BA 3<sup>rd</sup> Year

S.N	Main Subject	DSC/DSE	Code	AEEC/SEC	Code	GE	Code
1.	English	Soft Skills Academic Writing and Competition	ENG 303 ENG 304	Technical Writing Business Communication	ENG 301 ENG 302	Literature of Himachal Pradesh Contemporary India; Women and Empowerment	ENG 305 ENG 306
2.	Political Science	Themes in Comparative Political Theory/ Administration and Public Policy Concept and Theories Demography and Governance/ Understanding Globalization	POLS 301A POLS 301B POLS 302A POLS 302B	Democratic Awareness through Legal Literacy Conflict and Peace Building	POLS 303 POLS 304	Society Economics and Politics in Himachal Pradesh Human Rights, Gender and Environment	POLS 305 POLS 306
3.	History	Modern and Contemporary World History-I: 1871-1919 Modern and Contemporary World History-II:1919-1992	HIST(A)305 HIST(A)307	Indian History And culture Introduction to Indian Art	HIST(A)317 HIST(A)319	Social-religious reform movements in India (19 <sup>th</sup> & 20 <sup>th</sup> centuries) History of Himachal Pradesh (1815-1972)	HIST(A)310 HIST(A)312
4.	Hindi	Rang aalekh evam rangmanch Samachar sankalan aur lekhan	HIND301 HIND304	Lok Sahitya Chhayavadotar Hindi Kavita	HIND305 HIND306	Aadhunik bhartiya Sahitya Sarjnatmaka lekhan ke vividh kshetra	HIND307 HIND308

5.	<b>Eco</b>	Indian Economy Developmental Economics	ECONA301 ECONA305	Research Methods/ Public Finance Money and Banking	ECONA310 ECONA311	Economy of Himachal Pradesh Indian Economy	ECONA313 ECONA314
6.	<b>Sociology</b>	Social Stratification Religion and Society	SOCL-A305 SOCL-A303	Social Demography Theory and Practice of Development	SOCL-A301 SOCL-A302	Polity and Society in India  Economy and Society	SOCL-A 307 SOCL- A308
7.	<b>Sanskrit</b>	<b>Vyaktitva Vikas ka Bhartiya Drishtikon Sahityak Samalochan</b>	<b>SKT 301 SKT 302</b>	<b>Bhartiya Rangshala Bhartiya Vastushastra</b>	<b>SKT 305 SKT 306</b>	<b>Patyajal Yogsutra Bhasha Vigyan ke Moolbhoot Sidhhant</b>	<b>SKT 303 SKT 304</b>

**B.Sc. 2<sup>nd</sup> Year**

Sr.No.	Subject	Dsc/Core	Code	SEC	Code
1.	<b>Zoology</b>	1. Physiology and Biochemistry 2. Genetics and evolutionary biology	ZOOL 201TH ZOOL 202TH	1. Medical diagnostic 2. Apiculture	ZOOL 203TH ZOOL 204TH
2.	<b>Botany</b>	1. Plant anatomy and embryology 2. Plant physiology and metabolism	BOTA 201TH BOTA 202TH	1. Biofertilizer 2. Floriculture	BOTA 203 BOTA204
3.	<b>Chemistry</b>	1. Solutions, phase equilibrium conductance electro chemistry 2. Chemistry of main group elements, chemical energetics and equilibria	CHEM 201TH CHEM 202TH	1. Basic analytical chemistry 2. Fuel Chemistry and chemistry of cosmetic and perfumes	CHEM 203 CHEM 204
4.	<b>Physics</b>	1. Statistical and thermal physics 2. Waves and optics	PHYS 201TH PHYS 202TH	1. Physics workshop skills 2. Electrical circuits and network skills	PHYS203TH PHYS205TH
5.	<b>Math</b>	1. Real analysis 2. Algebra	MATH201TH MATH202TH	1. Integral calculus 2. Vector Calculus	MATH 309 MATH 310

**B.Sc. 3<sup>rd</sup> year**

Sr.No.	Subject	DSC/Core	Code	SEC	Code
1.	<b>Zoology</b>	1. applied zoology 2. immunology	ZOOL301(A)TH ZOOL302(B)TH	1. Aquarium Fish Keeping 2. Sericulture	ZOOL304TH ZOOL303TH
2.	<b>Botany</b>	1. Economic Botany and Biotechnology 2. Cell and Molecular Biology	BOTA 301 BOTA 303	1. Mushroom Cultivation 2. Medicinal Botany and Ethnobotany	BOTA 307 BOTA 306
3.	<b>Chemistry</b>	1. Polynuclear hydrocarbons, dyes, heterocyclic compounds and spectroscopy (uv, ir, nmr) 2. Chemistry of Transition and Inner Transition Elements, Coordination Chemistry, Organometallics, Acids & Bases	CHEM301TH CHEM304TH	1. Chemical Technology & Society and Business Skills for Chemistry 2. Pesticide Chemistry & Pharmaceutical Chemistry	CHEM307 CHEM308
4.	<b>Physics</b>	1. Elements of modern physics 2. Nuclear and particle physics	PHYS301TH PHYS304TH	1. Renewable Energy & Energy Harvesting 2. Radiation Safety	PHYS310TH PHY307TH
5.	<b>Math</b>	1. Matrices 2. Numerical method	MATH301TH MATH304TH	1. Probability and Statistics 2. Transportation and game theory	MATH313TH MATH317TH

**B.Com 2<sup>nd</sup> Year**

Subject	Code	Core Course/SEC	Subject	Code	Core Course/SEC
1. Company Law 2. Income Tax & Practice 3. Corporate Accounting 4. Cost Accounting	BC 2.1 BC 2.2 BC 2.4 BC 2.5	C-7 C-8 C-11 C-12	5. Computer Application Business 6. E Commerce 7. Compulsory English 8. Mil-1 (Hindi/SKT)	BC 2.3 BC 2.6 ENG CE-201 HIND 201, SKT 203	SEC-1 SEC-2 C 09 C 10

**B.Com 3<sup>rd</sup> Year**

Subject	Code	Core Course/SEC	Subject	Code	Core Course/SEC
1. Human Resource Management 2. Fundamental of Financial Management 3. Management Accounting 4. International Business	BC 3.1(a) BC 3.2(a) BC 3.5(c) BC 3.6(a)	DSE-1 DSE-2 DSE-3 DSE-4	5. Principles of Micro Economics 6. Indian Economy 7. Entrepreneurship 8. Personal Selling & Salemanship	BC 3.4 BC 3.8 BC 3.3 BC 3.7	GE-1 GE-2 SEC-3 SEC-4

## CHOICE BASED CREDIT SYSTEM (CBCS)

In the academic year 2013-14, with the purpose of ensuring uniformity in the standards of higher education and to provide the students quality education on par with the best in India, the Choice Based Credit System (CBCS) was introduced under RUSA by the Himachal Pradesh University, Shimla. This system was replaced in the academic year 2016-17 by the University Grants Commission (UGC) prescribed framework of the Choice Based Credit System (CBCS). In the year 2018-19, the academic council of Himachal Pradesh University decided to switch over from the CBCS system to the annual system of examination.

The choice-based credit system (CBCS) provides an opportunity for the students to choose courses from the prescribed courses comprising core courses (DSC), elective courses (DSE), skill-based courses (SEC) and generic courses (GE). The courses can be evaluated following the “grading” system, which is considered to be better than the conventional “marks” system. This uniform grading system will benefit the students in institutions within India and around the world. Furthermore, it will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity to the evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on a student’s performance in examinations, the UGC has formulated the following guidelines.

### Outline of Choice-Based Credit System

**Core course:** A course which should be compulsorily studied by a candidate as a core requirement is termed a core course. The core course, also referred to as the Discipline-Specific Core (DSC) course, ensures that all institutions follow a common curriculum so that each institution adheres to a common minimum standard. The course, designed under this category, aims to cover the basics that a student is expected to imbibe in that particular discipline.

**Elective Course:** Generally, a course which can be chosen from a pool of courses and which may be very specific or specialised or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate’s proficiency/skill is called an Elective Course.

**Discipline Specific Elective (DSE) Course:** Elective courses may be offered by the main discipline/subject of study and are referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by the main discipline/subject of study).

**Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplementary study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

**Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers.

**P.S.:** A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

- 1. Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and Skill Elective Course (SEC).

**1.1 Ability Enhancement Compulsory Course (AECC):** "AECC" courses are the courses based upon the content that leads to knowledge enhancement. These courses: (i) Environmental Science, (ii) English/MIL Communication, are mandatory for all disciplines. AECC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

**1.2 Skill Enhancement Courses (SEC):** These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge. The main purpose of these courses is to provide the students with life-skills in hands-on mode so as to increase their employability.

#### DETAILS OF FEE STRUCTURE

##### Fee Structure for BA/ B.Com/ B.Sc 1st and 2nd semester

DETAILS OF FEES & FUNDS FOR THE SESSION 2026-2027		
Government Account Fee and Funds		Amount (Rs.)
H.Q. A/C. Govt. Funds	Admission Fee (Annual)	25
	Re- admission fee (1 <sup>st</sup> Time)	100
	Re- admission Fee (2 <sup>nd</sup> Time)	200
	Tuition Fee (Per Month) Only for Boys and Non-HP Bonafide Girls	50
Per Day	Late admission fee (Per day)	10
	Late payment of dues	01
University Fee / Funds		
Annual Charges	Registration Fee (Annual) (as per University notification dt 10-4-26)	400*
	Continuation Fee (Annual) (only for 2 <sup>nd</sup> & 3 <sup>rd</sup> Year)	10
	Sports Fee (Annual)	100
	Youth Welfare Fee (Annual)	100
	Holiday Home Fee (Annual)	01

	HP University Development fund (for other categories)	500
	HP University Development Fund (for IRDP/BPL)	250
<b>College Dues</b>		
<b>(Annual Charges Refundable)</b>	Library Security ( <b>Refundable</b> )	100
<b>College dues (Non-Refundable)</b>	House examination Fund ( <b>Annual</b> )	80
	Computer & Internet facility Fund ( <b>Annual</b> )	20
	Identity Card ( <b>Annual</b> )	10
	Duplicate Identity Card ( <b>Annual</b> )	20
	College Magazine Fund ( <b>Annual</b> )	50
	Student Aid Fund ( <b>Annual</b> )	02
	Health Fund ( <b>Annual</b> )	06
	Campus Development, Beautification and Upkeep Fund ( <b>Annual</b> )	10
	Furniture Repair Fund ( <b>Annual</b> )	10
	Book Replacement Fund ( <b>Annual</b> )	25
	Cultural Activities Fund ( <b>Annual</b> )	20
	Rover and Rangers Fund ( <b>Annual</b> )	60
	Sports Fund ( <b>Annual</b> )	240
	Amalgamated Fund ( <b>Annual</b> )	300
	Building Fund ( <b>Annual</b> )	120
PTA Fund ( <b>Annual</b> ) (500+500 for Semester Students)	1000	
Youth Red Cross Fund ( <b>Annual</b> )	40	
<b>Practical Examination Charges</b>		
<b>Per Annum (per subject)</b>	Physics Practical (120+120 for Semester Students)	240
	Botany Practical (120+120 for Semester Students)	240
	Zoology Practical (120+120 for Semester Students)	240
	Chemistry Practical (120+120 for Semester Students)	240
	Music Practical (90+90) for Semester Students)	180
	Commerce Practical (90+90) for Semester Students)	180
<b>Various Fines</b>	Absent in Lectures ( <b>Per Lecture</b> )	01
	Absent in Practical Exams ( <b>Per Practical</b> )	03
	Absent in-House Test/ Mid Term Examinations ( <b>Per Paper</b> )	100
	Late Library Book Return ( <b>Per Day</b> )	01
	Delay in returning Sports Article ( <b>Per Day</b> )	05

**Note: Rs. 600 Extra for Non Himachali Bonafide girls.**

The fee structure is subject to changes as notified by the University from time to time.

Concession in fee is allowed as per the rules applicable.

No student will be readmitted for the third time in the session.

## MIGRATION RULES

- No migration certificate can be issued unless the student is registered with the university. A migrating student will not be admitted to the college if the subjects/courses studied by him/her previously are not available or not in a combination decided by the college.
- The migrating student must submit the following documents/information:
  - Lecture Attendance Statement (of all subjects offered)
  - Statement of credit earned by the student under CCA.
  - Character certificate from the principal of the college last attended.

3. After migration has been sanctioned and notified by the H.P. University, the student must join the second college within the time period stipulated by the university
4. The admission of a student migrating from another university shall be treated as provisional and shall be confirmed when he/she produces the migration certificate issued by the university and a certificate of good conduct issued by the head of the institution last attended.

A student disqualified by another university shall not be given admission during the period of disqualification

### Identity Card

- It is mandatory for every student to carry their college identity card within the college premises.
- A student without an identity card is deemed an outsider. In the event of an inspection of an identity card during a surprise check or for any other reason, if the student is found without an identity card, he/she will be handed over to the police or as the situation may demand.
- The students are not permitted to replace their photographs on the identity cards due to any reason whatsoever.
- It is the personal responsibility of the student to keep their identity card in safe custody. In case it is lost or gets misplaced, one has to file an FIR in order to get a duplicate identity card issued.

## LEAVE RULES

### General leave rules:-

1. Students can proceed on leave with prior permission of Principal recommended by senior tutor.
2. A tutor can recommended leave up to 6 days for longer duration i.e. up to 10 days, a student must get the application signed by the Senior Tutor.
3. Leave on account of unavoidable circumstances during House Examination/Class Test will be sanctioned only by the Principal on the recommendation of the Senior Tutor.
4. Leave for sickness must be accompanied by a medical certificate.

### ❖ Duty leave rules

1. Participation by the students in Sports/Cultural/Co-Curricular activities, Inter-College/University Competitions shall be considered as duty leave for the period of respective competition(s). Duty leave, however, shall only be allowed if recommended by the concerned activity In-charge, prior proceeding to the event.

## LIBRARY RULES

### 1. Identity Card Requirement

All students must bring their valid ID or library card when visiting the library. This must be produced upon request by the librarian.

- Loss of ID or library card must be reported to the librarian immediately.
- **No student will be allowed entry without a valid identity card.**

### 2. Book Issuing Rules

- A maximum of **two books** can be issued to one student at a time.
- Books are issued for a period of **15 days**.
- Students must return books **on or before the 15th day**.
- A late fine of **₹1 per day** will be charged for each overdue book.
- Books issued are **not transferable** to other students.

### 3. Library Conduct

- **Electronic instruments** and **eatables** are strictly prohibited inside the library.
- Students are **responsible for the safekeeping** of their belongings.
- **Use of mobile phones** inside the library is strictly prohibited. Violation of this rule will result in a **special fine of ₹200**.

### 4. Loss or Damage of Books

- In case of loss or damage of a library book, the student must either **replace the book** or **pay the cost of the book plus an additional 20%** as a penalty.

## SCHOLARSHIPS, FEE CONCESSIONS AND FINANCIAL ASSISTANCE

The College is deeply committed to ensuring that financial constraints do not hinder any student's pursuit of higher education. To support our academic community, the Scholarship Committee actively guides and assists students in applying for and securing various scholarship schemes sponsored by both Central and State Governments across multiple categories.

We strongly encourage all eligible students to explore these opportunities during their admission process to help fund their academic journey.

We are proud to share that in the current academic year; the committee has successfully verified applications for approximately 30% of our eligible student body. A significant majority of our students are actively opting for and benefiting from these financial aid programs.

Major Scholarship Schemes Available - While there are numerous schemes available for students on the National Scholarship Portal (NSP) website, some of the prominent scholarships frequently availed by our students include:

1. **Central Sector Scheme of Scholarship** for College & University Students
2. **Post-Matric Scholarship** for OBC Students
3. **Post-Matric Scholarship** for EBC Students
4. **Post-Matric Scholarship** for SC Students
5. **Kalpana Chawla Chhatravriti Yojana**
6. **Post Matric Scholarship Students with Disabilities**

**Important Note Regarding Disbursement:** The college acts strictly as a facilitating and verifying authority. All scholarship amounts are officially sanctioned by the respective Government Ministries. Approved funds are credited directly into the students' personal bank accounts via **Direct Benefit Transfer (DBT)**.

*Students are advised to regularly check the National Scholarship Portal (NSP) and the college notice board for detailed eligibility criteria, application deadlines, and a complete list of active schemes.*

## NOTICE BOARD

All the students must read the notices which are pasted on the College Notice Board or displayed on one-notice board on a regular basis to keep acquainted with the latest developments in the college.

## ANTI-RAGGING

All students are hereby cautioned that ragging is a criminal offence. Ragging includes any type of physical or mental torture inflicted by any individual or group, either by words or by conduct, which creates an apprehension in the mind of the person that he/she cannot pursue his/her studies from any mental disturbance or torture created thereby. Any person who aids or encourages such an action shall also be guilty of such ragging." Ragging in and around the college/hostel campus or on roads/approaches leading there is strictly prohibited. If any student is found indulging in ragging directly or indirectly, the college authorities shall be obliged under Rule 22.17 (a) (b) (c) of H.P. University to expel the guilty student(s) from the college/hostel and to report the matter to the police, as ragging amounts to a criminal offence as per the recent judgement of the Hon'ble Supreme Court of India, Hon'ble H.P. High Court and the Govt. of H.P.

### ❖ Punishments

The students indulging in ragging will be punished by law with:

1. Cancellation of admission and withholding/withdrawing scholarship and any other benefit.
2. Debarring from appearing in any test, examination or any other evaluation process.
3. Debarring from representing the institution in any national or international tournament, youth festival, etc.
4. Suspension from college and consequent debarring from admission to any other institute.
5. Fine of up to Rs. 50,000/- or imprisonment to 3 years or both.

All the students admitted to the college shall be deemed to have given the following undertaking:

"I have gone through the rules and regulations regarding ragging and discipline of the

university/college, and I hereby solemnly affirm that I will not indulge in any act of ragging/indiscipline and that if I am found guilty of such offences as are covered under these rules, I will have no claim against the order of rustication/expulsion from the college.”

## **EXTENSION ACTIVITIES OF THE COLLEGE**

- ❖ NSS: The National Service Scheme unit of the college works actively towards social welfare and promotes national integration under the able leadership of the experienced faculty.
- ❖ Rovers & Rangers: The college has well-organized units of Rangers (for boys) & Rangers (for girls), which give an opportunity to the students to improve their personality and develop leadership qualities under the guidance of able teachers.
- ❖ Educational Tours and Excursions:

Various educational tours, excursions and picnics are permitted during the academic session with certain conditions as follows:

1. Every educational tour and excursion will be accompanied by the teacher and needs prior permission.
2. A student must possess a written consent from the parent before going on any educational tour, excursion or picnic.

## **CELLS, CLUBS AND ASSOCIATIONS**

### **❖ Internal Quality Assurance Cell (IQAC)**

The Internal Quality Assurance Cell has been set up in the college to ensure and enhance the quality of education and overall institutional performance, as mandated by the National Assessment and Accreditation Council (NAAC). Its main goal is to improve various aspects of the college, including academics, administration, and the learning environment, through continuous quality improvement initiatives.

### **❖ Career Guidance and Placement Cell**

The Career Guidance and Placement Cell is a vital resource centre that helps students explore and achieve their career goals. It acts as a bridge between the student and the job market, providing services like career counselling, workshops, and placement assistance. The Career Guidance and Placement Cell of the college guides the student regarding different career avenues open to them in their respective fields through the notice board, organising training programmes and arranging lectures by experts and resource persons.

### **❖ Anti-Ragging Cell**

An Anti-Ragging Cell, with the Principal as the Chairman, has been formed to sensitize the students about the menace of ragging which has sullied the names of many reputed

institutions. The following measures have been undertaken by the institution to ensure a safe environment for the new entrants:

1. Installation of CCTV cameras at vital points in the college.
2. Making students aware of the consequences of indulging in any form of ragging through notice boards.
3. Regular counselling of students by the members of the Anti-Ragging Cell.
4. The students also are required to give an undertaking at the time of admission that they are aware of the rules and regulations regarding ragging and are also aware of the consequences and shall not indulge in any form of ragging, which is an offence punishable under law.

#### ❖ **Committee against Sexual Harassment of women at workplace (Internal Complaints Committee)**

The Internal Complaints Committee of the college is established to address and resolve complaints of sexual harassment, ensuring a safe and conducive environment for students and staff. The ICC functions under the guidelines of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, and the UGC Regulations, 2015.

#### ❖ **Disaster Management Cell**

This cell, with the support of police personnel and home guards, makes sincere efforts to train and produce a team of young, alert and informed enthusiasts who will be able to work with phenomenal speed without losing equanimity of mind in the event of any natural or man-made disaster.

#### ❖ **Research and Development Cell**

The R&D cell of the college provide a platform for the students and faculty wherein essential awareness about the scope and skills in the field are disseminated.

#### ❖ **Red Ribbon Club**

The Red Ribbon Club of the college, is a student-led organization focused on raising awareness about HIV/AIDS and promoting healthy lifestyles among youth. Red Ribbon Club is a movement initiated by the Government of India to educate youth and other members of the community about sexuality, HIV/AIDS, and responsible behavior.

#### ❖ **Eco Club**

The Eco Club of the college is a student-led initiative focused on promoting environmental awareness and action. It aims to educate students about environmental issues, encourage sustainable practices, and engage the campus community in environment protection activities. The eco club organizes activities like tree planting, waste reduction campaigns, and awareness campaigns to raise public awareness.

#### ❖ **Electoral Literacy Club**

This club has been formed to create awareness among students & new voters about the electoral process.

#### ❖ **COLLEGE MAGAZINE**

The College brings out the yearly issue of its magazine titled 'Haldoon'. The students having

a flair for writing may submit their articles within the specified date for inclusion in the magazine.

#### ❖ **INFORMATION AND TECHNOLOGY /BCA LABORATORY (IT/BCA LAB)**

The college has a well-equipped IT lab with an adequate number of computer systems with internet access to impart ICT education to the students of all streams.

#### ❖ **GRIEVANCE REDRESSAL CELL**

A Grievance Redressal Mechanism for students in GDC Nagrota Surian is a process that allows students to voice their concerns, complaints, or grievances regarding academic or non-academic issues, ensuring they are addressed effectively and fairly. It plays a vital role in maintaining a positive and transparent academic environment.

#### ❖ **ANNUAL PRIZE DISTRIBUTION**

Prizes are awarded during the Annual Distribution Function for obtaining first, second and third positions in the aggregate and also for achieving first and second positions in the individual subjects in the Annual Examination, provided a student has passed in all the subjects offered. Apart from academic prizes, outstanding performers in sports, NCC, NSS, Rovers and Rangers and cultural activities are also felicitated.

#### ❖ **PARENT TEACHER ASSOCIATION (PTA)**

The Parent-Teacher Association is formed with an objective of promoting parents' participation in different development activities of the college. There is a General Body of PTA comprising of

(a) Parents or Guardians (only in blood relation); (b) Teachers; and (c) The Principal of the College, who is the Patron of the body.

#### ❖ **ALUMNI ASSOCIATION**

The ex-students of the college under the aegis of the 'Government Degree College Nagrota Surian Alumni Association' (GDCNSAA) through their ideas and experiences can contribute constructively to the growth and development of their alma mater. The association provides valuable advice to the college authorities on academic and co-curricular activities and other pressing issues. The executive body consists of the following members.

- Principal of the College – Patron of the association
- President, Vice-President, Secretary and Treasurer are elected from amongst the Alumni

#### ❖ **STUDENTS CHARTER**

The students are important stakeholders in any educational institution. The Students' Charter as adopted by IQAC of the college is a document that defines and confers rights, responsibilities and privileges to the students with a view to achieve holistic growth.

### **Responsibilities of the Institution towards the Students-**

Government Degree College Nagrota Surian, shall endeavor to provide to its students:

- A healthy atmosphere for their academic, individual and collective growth and

development.

- Creating awareness about the value and purpose of education as upheld in the vision, goals, programmes of study, instructional methodology and various co-curricular activities as outlined in the Annual Calendar of Activities.
- To provide free access to the students to every kind of information about college/university statutes, ordinances, acts, regulations, policies, procedures and curriculum.
- To inculcate amongst the students the values of social responsibility, religious and cultural tolerance and other values of human and national importance as per the Constitution of India and the vision document of the University Grants Commission.
- To adopt a student-centric approach in teaching-learning methodology.
- To develop the competence of the students at different levels, especially with regard to:
  - a) Linguistic Competence                      B) Logical And Analytical Ability
  - C) Scientific Temperament And              D) Entrepreneurship.
- To provide support and guidance to the students through continuous mentoring, viz., regular tutorials, remedial courses and career counselling.
- To provide the students adequate exposure to the teaching-learning methodology through smart classrooms and IT.
- To receive constant feedback from the students and other stakeholders, like the Parent-Teacher Association and the Old Students' Association, for improving and strengthening the activities of the institution and to act upon the same in an empathic and pragmatic manner.

#### **RESPONSIBILITIES OF THE STUDENTS TOWARDS THE INSTITUTION**

All students of the college are expected to observe the following in the larger interest of the institution:

- To understand, appreciate and follow the vision and goals of the institution.
- To have a clear and adequate knowledge of various programmes of study, admission policy, programme completion requirements, assessment mechanisms and other student services of the college.
- To undertake regular and intense study of their course material.
- To adhere to the general norms of the institution with regard to the courses of study time and schedule as per ordinances/rules/acts of H.P. Government or H.P. University/UGC as framed and implemented from time to time.
- To abide by the decision of the college administration in case of any grievance, individual or pertaining to more than one student/group, and to help the college administration.
- To make optimum use of learning resources available in the college and to participate actively in academically enriching programmes such as seminars, workshops, debates, etc.

- To provide neutral feedback on the quality of teaching and various other activities undertaken by the college, both in a formal and informal way, whenever they are asked for the same.
- To contribute to the enrichment of the institutional life of the college through their engagement in all the student-related activities of the institution as outlined in Part A of the Students' Charter.
- Not to indulge in acts of ragging or to make use of any kind of intoxicants in and around the institution.
- Not to shout slogans, damage college property, deface walls or desks, spit or spread litter on the campus, or indulge in other acts of violence which tend to disrupt the academic and general atmosphere of the college and amount to unlawful or criminal acts.
- To follow the moral and constitutional values as enshrined in our multidimensional culture, the Constitution of India, including respect for diversity of ideas/thinking and inculcation of an inclusive culture without any preconceived notions of caste, creed or religion.

## COLLEGE COMMITTEES AND CO-CURRICULAR ASSIGNMENTS

### Admission Committees

BA-I, II & IIIrd year	B.Sc. I, II & IIIrd year	B.Com. I, II & IIIrd year	BCA/ PGDCA
Sh. Kaku Ram Manhas (Convener)	Dr. Anuragini (Convener)	Dr. Pushpa Yadav (Convener)	Ms. Neha Choudhary (Convener)
Dr. Rajesh Kumar	Ms. Priya	Neha Choudhary	Sh.Ashish Bamta
Sh.Abhishek Pal	Sh. Ashish Bamta	Sh.Ranjeet	BCA/PGDCA Faculty
Sh.Nilkamal Kumar		Sh.Yuvraj	

**College Bursar : Sh. Ajay Kumar**

**Nodal Officer AISHE: Sh. Ajay Kumar**

**Co-ordinator BCA : Sh. Parveer Dhiman**

### ***College Advisory Council***

1	Sh. Ajay Kumar	Convener
2	Sh. Parveer Dhiman	Co-Convener
3	Sh. Kaku Ram Manhas	Member
4	Dr. Anuragini	--do--
5	Dr. Pushpa Yadav	--do--
6	Dr. Rajesh Kumar	--do--
7	Sh. Rajesh Kumar (Sr. Asstt.)	--do--

### ***College Development Committee***

1	Sh. Kaku Ram Manhas	Convener
2	Ms. Priya	Co-Convener
3	Sh. Abhishek Pal	Member
4	Sh. Ashish Bamta	--do--
5	Sh. Rajneesh Chand (Asstt. Librarian)	--do--
6	Sh. Rajesh Kumar (Sr. Asstt.)	--do--

### ***IQAC (Internal Quality Assurance Cell)***

1	Sh. Ajay Kumar	Coordinator
2	Sh. Parveer Dhiman	Co-Coordinator
3	Sh. Kaku Ram Manhas	Assistant Coordinator
4	Dr Rajesh Kumar	Member
5	Dr. Anuragini	--do--
6	Ms. Neha Choudhary	--do--
7	Dr. Pushpa Yadav	--do--
8	Sh. Ashish Bamta	--do--
9	Sh. Rajneesh Chand (Asstt. Librarian)	--do--

10	Sh. Rajesh Kumar, Sr. Asstt.	--do--
11	Sh. Kewal Kumar (Retd. A.P. Physics)	Educationist
12	Sh. Parveen Mehra (Retd. Treasury Officer)	Representative of Local Society
13	Dr. HL Dhiman (Retd. Principal)	Representative of Employer
14	CSCA President	Representative of Students
15	PTA President/Vice President	Representative of Parents
16	President, GDCNSAA	Representative of Alumni

**Management Committee, Higher Education Institute Society, GDC Nagrota Surian (For Self Finance Courses)**

1	Dr. Pardeep K. Kaundal (Principal)	Chairman
2	Dr. Sanjay Sharma (Principal GDC Lanj)	Director Nominee
3	Sh. Ajay Kumar (Senior Most Teacher)	Member Secretary
4	President, Parent Teachers Association	Member
5	Dr. Harbans Lal Dhiman	Eminent Educationist/ Member
6	Sh. Parveer Dhiman	BCA Coordinator/Member
7	Dr Pushpa Yadav	HOD/Member
8	Sh. Ashish Bamta	Member
9	Sh. Rajesh Kumar (Sr Asstt.)	Member
10	President/Vice President, Alumni Association	Member

**Executive Committee, Higher Education Institute Society, GDC Nagrota Surian (For Self Finance Courses)**

1	Dr. Pardeep K. Kaundal (Principal)	Chairman
2	Sh. Ajay Kumar (Senior Most Teacher)	Member Secretary
3	Sh. Parveer Dhiman	BCA Coordinator/Member
4	Dr Pushpa Yadav	HOD/Member
5	Sh. Ashish Bamta	Member

**Students & CSCA Advisory Committee**

1	Sh. Ajay Kumar	Convener
2	Sh. Parveer Dhiman	Co-convener
3	Dr. Anuragini	Member
4	Dr. Pushpa Yadav	--do--
5	Dr. Rajesh Kumar	--do--
6	Sh. Yuv Raj	--do--

**Career Counseling & Placement Cell**

1	Sh. Parveer Dhiman	Convener
2	Sh. Kaku Ram Manhas	Co-convener
3	Dr. Rajesh Kumar	Member
4	Ms. Neha Choudhary	Member
5	Sh. Ashish Bamta	--do--
6	Ms. Priya	--do--
7	CSCA President	--do--

**Grievance Cell for Women and Prevention of Sexual Harassment****Committee/Internal Complaints Committee**

1	Dr. Anuragini	Convener
2	Dr. Pushpa Yadav	Co-convener
3	Sh. Kaku Ram Manhas	Member
4	Ms. Neha Choudhary	--do--
5	Ms. Priya	--do--
6	PTA Members	--do--
7	External Member	--do--
8	Two CSCA Members (Girls)	--do--

**Women Development Cell**

1	Dr. Anuragini	Convener
2	Dr. Pushpa Yadav	Co-convener
3	Sh. Yuv Raj	Member
4.	Ms. Neha Choudhary	--do--
5	Ms. Priya	--do--
6.	PTA Members	--do--
7.	External Member	--do--
8	Two CSCA Members (Girls)	Members (02Girls)

**POCSO Committee**

1	Dr. Anuragini	Convener
2	Dr. Pushpa Yadav	Co-convener
3	Sh. Kaku Ram Manhas	Member
4.	Ms. Neha Choudhary	--do--
5	Sh. Nil Kamal Kumar	--do--
6.	Sh. Rajesh Kumar (Sr. Asstt.)	--do--
7.	Ms. Priya	--do--
8	PTA Members	--do--
9	External Member	--do--
10	Two CSCA Members (Girls)	Members (02Girls)

**Committee for Taking Care of Differently Abled Students/Equal Opportunity Cell**

1	Dr. Rajesh Kumar	Convener
2	Sh. Kaku Ram Manhas	Co-Convener

3	Dr. Anuragini	--do--
4	Ms. Priya	--do--
5	Sh. Rajesh Kumar (Sr. Asstt.)	--do--
<b>Scholarship and Financial Aid Monitoring Committee</b>		
1	Dr. Rajesh Kumar (Scholarship In-charge)	Convener
2	Ms. Neha Choudhary	Member
3	Ms. Priya	--do--
4	Sh. Yuv Raj	--do--
<b>Cultural and Co-Curricular activities and Youth Festival Committee</b>		
1	Dr. Anuragini	Convener
2	Dr. Pushpa Yadav	Co-convener
3	Ms. Neha Choudhary	Member
4	Dr. Rajesh Kumar	--do--
5	Ms. Priya	--do--
6	Sh. Yuv Raj	--do--
7	Sh. Abhishek Pal	--do--
8	Sh. Ranjeet	--do--
<b>Time Table Committee</b>		
1	Sh. Parveer Dhiman	Convener
2	Dr. Pushpa Yadav	Co-convener
3	Dr. Rajesh Kumar	--do--
4	Sh. Ashish Bamta	--do--
<b>RUSA Cell and Ek Bharat Shrestha Bharat Committee</b>		
1	Dr. Pushpa Yadav	Convener
2	Sh. Abhishek Pal	Co-convener
3	Sh. Ranjeet	Member
4	Sh. Nilkamal Kumar	--do--
5	Sh. Rajesh Kumar (Senior Assistant)	--do--
6	Sh. Kushal Dhiman (JOA IT)	--do--
<b>Examination Committee (House/MTT &amp; University Examinations)</b>		
1	Dr. Anuragini	Convener
2	Sh. Kaku Ram Manhas	Co-convener
3	Sh. Parveer Dhiman	Member
4	Dr. Rajesh Kumar	--do--
5	Sh. Ashish Bamta	--do--
6	Ms. Priya	--do--
7	Sh. Kushal Dhiman (JOA IT)	--do--
<b>Discipline Committee &amp; Anti-Ragging Squad</b>		
	<b>Name</b>	<b>Duty Assigned</b>

		in the college campus	
1	Sh. Ajay Kumar (9418531645)		Convener
2	Sh. Parveer Dhiman (7018427184)	<u>Ground</u>	Co-convener
3	Ms. Priya (9625568504)	<u>Floor</u>	Member
4	Sh. Ashish Bamta (7018401583)	<u>1<sup>st</sup> Floor</u>	Member
5	Sh. Rajneesh Chand (8894489748)		Member
6	Sh. Rajesh Kumar (Sr. Asstt.)		Member
7	Sh. Kaku Ram (7009756225)	<u>2<sup>nd</sup></u>	Member
8	Dr. Anuragini (7814967089)	<u>Floor</u>	Member
9	Dr. Rajesh Kumar (9736209997)		Member
10	Dr. Pushpa Yadav (8178041089)		Member
11	Sh. Yuv Raj (7018135427)	<u>3<sup>rd</sup></u>	Member
12	Sh. Abhishek (8219549430)	<u>Floor</u>	Member
13	BCA Faculty (7876347135,8219225952)		Member
14	Ms. Neha Choudhary (8351832775)	Play	Member
15	Sh. Nil Kamal Kumar	Ground	Member
16	Sh. Ranjeet		Member

#### **Anti-Ragging Committee**

1.	Dr. Pardeep K. Kaundal	Principal
2	Dr. Rajesh Kumar	Convener
3	Sh. Parveer Dhiman	Co-convener
4	Dr. Anuragini	
5	Ms. Neha Choudhary	--do--
6	Sh. Ashish Bamta	--do--
7	President, PTA	--do--
8	CSCA President	--do--

#### **Library Advisory Committee**

1	Ms. Neha Choudhary	Co-convener
2	Dr. Rajesh Kumar	Member
3	Ms. Priya	--do--
4	Sh. Ashish Bamta	--do--
5	Sh. Rajneesh Chand (Asstt. Librarian)	--do--

#### **Prospectus cum Identity cum Library Cards Committee**

1	Sh. Kaku Ram Manhas	Convener
2	Dr. Anuragini	Co-convener
3	Ms. Neha Choudhary	Member
4	Dr. Rajesh Kumar	--do--
5	Sh. Ashish Bamta	--do--
6	Sh. Rajneesh Chand (Asstt. Librarian)	--do--

**Book Bank Committee**

1	Sh. Nil Kamal Kumar	Convener
2	Sh. Ranjeet	Co-convener
3	Sh. Abhishek Pal	Member
4	Sh. Rajneesh Chand (Asstt. Librarian)	--do--

**GDC Nagrota Surian Alumni Association Advisory Committee**

1	Sh. Yuv Raj	Convener
2	Sh. Ranjeet	Co-convener
3	Sh. Abhishek Pal	Member
4	Sh. Nilkamal Kumar	--do--

**Sports Committee**

1	Sh. Ajay Kumar	Sports In charge
2	Sh. Ashish Bamta	Co-convener
3	Sh. Parveer Dhiman	Member
4	Ms. Neha Choudhary	--do--
5	Dr. Rajesh Kumar	--do--
6	Sh. Ranjeet	--do--

**College Building Fund Committee**

1	Dr. Pardeep K. Kaundal (Principal)	Chairman
2	President Gram Panchayat Bantungli	Member
3	Sh. Ajay Kumar	Member Secretary
4	President Parent Teachers Association	--do--
5	A.E. HPPWD Sub. Div. Nagrota Surian	--do--
6	President, CSCA	--do--
7	Sh. Kulbhushan Sharma VPO Ludret Tehsil Dehra Kangra HP	--do--

**NEP 2020 and APAAR/ABC ID Committee**

1	Sh. Kaku Ram Manhas	Convener
2	Sh. Parver Dhiman	Co-convener
3	Dr. Pushpa Yadav	Member
4	Mrs. Neha Choudhary	--do--
5	Dr. Rajesh Kumar	--do--
6	Sh. Abhishek Pal	--do--
7	Sh. Ranjeet	--do--
8	Sh. Abhishek Pal	--do--

**UGC Affairs**

1	Ms. Neha Choudhary	Co-ordinator
2	Dr. Rajesh Kumar	Asstt. Coordinator
3	Ms. Priya	Member

**NAAC Steering Committee**

1	Sh. Ajay Kumar	Co-ordinator
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2	Sh. Parveer Dhiman	Asstt. Coordinator
3	Dr. Pushpa Yadav	Member
4	Sh. Kaku R Manhas	--do--
5	Dr. Anuragini	--do--
6	Ms. Neha Choudhary	--do--
7	Dr. Rajesh Kumar	--do--
8	Ms. Priya	--do--
9	Sh. Ashish Bamta	--do--
10	Sh. Abhishek Pal	--do--
11	Sh. Yuv Raj	--do--
12	Sh. Ranjeet	--do--
13	Sh. Nil Kamal Kumar	--do--
14	Sh. Kushal Dhiman	--do--
<b>RTI and Legal Affairs Committee</b>		
1	Principal	PIO
2	Sh. Rajesh Kumar (Sr. Asstt.)	APIO
3	Sh. Kushal Dhiman (JOA IT)	Clerk
<b>Staff Secretary</b>		
1	Sh. Parveer Dhiman	Staff Secretary
2	Ms. Neha Choudhary	Joint Staff Secretary
<b>NSS Programme Committee</b>		
1	Sh. Nilkamal Kumar	Programme Officer
2	Sh. Kushal Dhiman (JOA IT)	NSS Clerk
<b>Rovers/Rangers Leaders</b>		
1	Sh. Kaku Ram Manhas	Rangers Leader
2	Ms. Neha Choudhary	Rovers Leader
<b>Red Ribbon Club, Blood Donor Cell and Red Cross Society</b>		
1	Ms. Priya	Convener
2	Sh. Nilkamal Kumar	Member
3	Sh. Abhishek Pal	--do--
<b>Eco Club</b>		
1	Sh. Yuv Raj	Convener
2.	Sh. Ranjeet	Member
3.	Sh. Ashish Bamta	--do--
<b>Prahari Club /Anti-Drug Cell</b>		
1	Sh. Nilkamal Kumar	Convener
2	Sh. Ranjeet	Co-convener
3	Sh. Abhishek Pal	Member
4	Sh. YuvRaj	--do--
5	Ms. Priya	--do--
6	Student Members =30	--do--

**Energy Club**

1	Sh. Ashish Bamta	Convener
2	Sh. Nilkamal Kumar	Co-convener
3	Sh. Abhishek Pal	Member
4	Student Members =25	Member

**Road Safety Club**

1	Dr. Rajesh Kumar	Convener
2	Sh. Ranjeet	Co- Convener
3	Sh. Nilkamal Kumar	Member

**Electoral Literacy Club**

1	Sh. Ranjeet	Convener
2	Sh. Abhishek Pal	Co-convener
3	Sh. Nilkamal Kumar	Member
4	Student Member=25	--do--

**Educational Tours, Excursions & Adventure Club**

1	Sh. Ajay Kumar	Convener
2	Sh. Parveer Dhiman	Co-convener
3	Ms. Neha Choudhary	Member
4	Dr. Rajesh Kumar	--do--
5.	Sh. Yuv Raj	--do--
6	Ms. Priya	--do--

**Electricity, Water Management and Rain Harvesting Committee**

1	Sh. Abhishek Pal	Convener
2	Sh. Ranjeet	Member
3	Sh. Nil Kamal Kumar	--do--
4	Sh. Rajneesh Chand (Asstt. Librarian)	--do--
5	Sh. Rajesh Kumar ((Sr. Asstt.))	--do--

**College Canteen Committee**

1	Dr. Rajesh Kumar	Convener
2	Sh. Kaku Ram Manhas	Co-convener
3	Sh. Yuv Raj	Member
4	Dr. Pushpa Yadav	--do--
5	Sh. Rajesh Kumar ((Sr. Asstt.))	--do--

**Campus Beautification Committee**

1	Sh. Yuv Raj	Convener
2	Ms. Priya	Co-convener
3	Sh. Abhishek Pal	Member
4	Sh. Nilkamal Kumar	--do--
5	Sh. Kushal Dhiman (JOA IT)	--do--
6	Sh. Rajneesh Chand (Asstt. Librarian)	--do--

**Purchase Committee**

1	Sh. Kaku Ram Manhas	Convener
2	Sh. Parveer Dhiman	Co-convener
3	Dr. Anuragini	Member
4	Ms. Neha Choudhary	--do--
5	Dr. Rajesh Kumar	--do--
6	Sh. Ashish Bamta	--do--
7	Sh. Rajesh Kumar (Sr. Asstt,)	--do--
8	Ex-Officio Member from Concerned Department	--do--

#### **University Registration and Examination forms & SWAYAM Committee**

1	Sh. Parveer Dhiman	Convener
2	Dr. Anuragini	Co-convener
3	Dr. Pushpa Yadav	Member
4	Dr. Rajesh Kumar	--do--
5	Sh. Ashish Bamta	--do--
6	Sh. Yuv Raj	--do--
7	Sh. Rajesh Kumar (Sr. Asstt.) (University Clerk)	--do--
8	Sh. Kushal Dhiman (JOA IT)	--do--
9	BCA Faculty	--do--

#### **Bus Pass Committee**

1	Dr. Pushpa Yadav	Arts, Commerce
2	Sh Nilkamal Kumar	
3	Sh. Ranjeet	
1	Sh Parveer Dhiman	Science, BCA
2	Ms. Priya	
3	Sh. Ashish Bamta	

#### **IT/Techno Committee and Repair & maintenance works of Electronics items**

1	Sh Parveer Dhiman	Convener
2	Sh. Ranjeet	Co-convener
3	Sh.Yuv Raj	Member
4	BCA faculty	--do--
5	Sh. Kushal Dhiman (JOA IT)	--do--

#### **Editorial Board (College Magazine)**

1	Sh. Ajay Kumar	Editor-in-Chief
2	Sh. Parveer Dhiman	English Section
3	Ms. Neha Choudhary	Pahari Section
4	Sh. Nilkamal Kumar	Hindi Section
5	Dr. Pushpa Yadav	Planning Section
6.	Dr. Anuragini	Science Section
7	Dr. Rajesh Kumar	Sanskrit Section

8	Sh. Yuv Raj	History Section
<b>CCA Verification Committee</b>		
1	Sh. Parveer Dhiman	Convener
2	Dr Pushpa Yadav	Co-Convener
3	Dr. Rajesh Kumar	Member
4	Sh. Ashish Bamta	--do--
5	Sh Kushal Dhiman (JOA IT)	--do--
<b>Disaster Management Committee</b>		
1	Sh. Ranjeet	Nodal Officer
2	Sh. Yuv Raj	Convener
3	Ms. Priya	Member
4	Sh. Abhishek Pal	--do--
5	Sh. Nilkamal Kumar	--do--
<b>Committee for SC/ST, OBC &amp; Minority Cell</b>		
1	Sh. Ajay Kumar	Convener
2	Sh. Kaku Ram Manhas	Co-convener
3	Sh. Parveer Dhiman	Member
4	Dr. Anuragini	--do--
5	Ms. Neha Choudhary	--do--
6	Ms Priya	--do--
<b>College Student Grievance Redressal Committee (CSGRC)</b>		
1	Sh. Parveer Dhiman	Member Secretary
2	Dr. Rajesh Kumar	Member
3	Dr Pushpa Yadav	--do--
4	Sh. Abhishek Pal	--do--
5	Two Representatives from students (Boy and Girl)	--do--
<b>First Aid Committee/Health Club</b>		
1	Ms. Priya	Convener
2	Sh. Nilkamal Kumar	Member
3	Sh. Abhishek Pal	Member
<b>Skill Development Training &amp; Internship/Apprenticeship/Project &amp; Community Work Committee</b>		
1	Dr Pushpa Yadav	Convener
2	Sh. Parveer Dhiman	Co-convener
3	Sh. Kaku Ram	Member
5	Dr Anuragni	-do-
6	Ms. Neha Choudhary	--do--
7	Dr Rajesh Kumar	--do--
8	Sh. Nilkamal Kumar	--do--
9	Sh. Abhishek Pal	--do--

10	Sh. Ranjeet	--do--
11	BCA Guest faculty	--do--
<b>Committee for the Organization of Seminars/Conferences/Workshops and Research Development Committee</b>		
1	Sh. Ajay Kumar	Convener
2	Sh. Kaku Ram Manhas	Co-convener
3	Sh. Parveer Dhiman	Member
4	Dr Anuragini	--do--
5	Dr Pushpa Yadav	--do--
6	Dr Rajesh Kumar	--do--
7	Ms. Neha Choudhary	--do--
8	Sh. Ashish Bamta	--do--
<b>MOU Coordination Committee</b>		
1	Mrs Neha Choudhary	Convener
2	Dr. Rajesh Kumar	Co-convener
3	Sh. Ranjeet	Member
4	Sh. Yuv Raj	--do--
5	Sh. Nil Kamal Kumar	--do--
<b>College Website Management Committee</b>		
1	Sh Ashish Bamta	Convener
2	Sh.Yuv Raj	Co-convener
3	BCA faculty	Member
<b>Press, Photography and Social Media Committee</b>		
1	Ms. Neha Choudhary	Convener
2	Sh. Abhishek Pal	Member
3	Sh. Nilkamal Kumar	--do--
4	Sh. Kushal Dhiman	--do--
5	BCA Faculty	--do--
<b>Students' Result Related Discrepancy Redressal Committee</b>		
1	Sh. Parveer Dhiman	Convener
2	Dr. Rajesh Kumar	Co-convener
3	Mrs Neha Choudhary	Member
4	Ms Priya	--do--
5	Sh. Nilkamal Kumar	--do--
<b>College Campus Cleanliness Supervision Committee</b>		
Sr. No.	Name	Duty Assigned
1	Sh. Ajay Kumar	Convener
2	Sh. Parveer Dhiman	<u>Ground</u> Co-convener
3	Ms. Priya	<u>Floor</u> Member

		& Canteen	
1	Sh. Ashish Bamta		Convener
2	Sh. Rajneesh Chand	<u>1<sup>st</sup></u>	Co-convener
3	Sh Kushal Dhiman (JOA IT)	<u>Floor</u>	Member
1	Sh. Kaku Ram Manhas		Convener
2	Dr Anuragini	<u>2<sup>nd</sup></u>	Co-convener
3	Dr. Pushpa Yadav	<u>Floor</u>	Member
	Dr. Rajesh Kumar		Member
		3 <sup>rd</sup> Floor	Convener
1	Sh. Abhishek Pal		Co-convener
2	Sh. Yuv Raj		Member
3	BCA Faculty		Member
1	Ms. Neha Choudhary	Outside	Convener
2	Sh. Nil Kamal Kumar	Building	Co-convener
3	Sh. Ranjeet	Campus	Member
<b>Girls Common Room Supervision and Maintenance Committee</b>			
1	Mrs. Neha Choudhary		Convener
2	Ms. Priya		Co-Convener
3	Mrs. Ranjana (Peon)		Member
4	CSCA Member		
<b>Societies</b>			
<b>A</b>	<b>Language Society</b>		
1.	Sh. Parveer Dhiman		Convener
2.	Dr. Rajesh Kumar		Co-Convener
3.	Sh. Nilkamal Kumar		Member
<b>B</b>	<b>Social Sciences Society</b>		
1.	Sh. Ajay Kumar		Convener
2.	Sh. Kaku Ram Manhas		Co-Convener
3	Sh Yuv Raj		Member
4	Sh. Ranjeet		--do--
<b>C</b>	<b>Science Society</b>		
1.	Dr. Anuragini		Convener
2.	Ms Priya		Co-Convener
3.	Sh. Ashish Bamta		Member
<b>D</b>	<b>Commerce Society</b>		
1.	Dr. Pushpa Yadav		Convener
2.	Mrs. Neha Choudhary		Co-Convener
<b>College Activity Record Maintenance Committee</b>			
1.	Mrs. Neha Choudhary		Convener
2.	Sh. Yuv Raj		Co-Convener

3	Sh Abhishek Pal	Member
4	Sh Nilkamal Kumar	--do--
<b>Bio-Metric cum Geo-Fence Attendance</b>		
1	Dr. Rajesh Kumar	Nodal Officer-Geo Fence
2	Sh. Ranjeet	Nodal Officer-Biometric
3	Sh. Kushal Dhiman (JOA IT)	Deputy Nodal Officer
<b>Student Aid / Fund Committee</b>		
1	Sh. Ranjeet	Convener
2.	Sh. Nilkamal Kumar	Co-Convener
3	Sh. Rajesh Kumar (Sr. Asstt.)	Member
<b>College Property In-Charges (General Store)</b>		
1.	Sh. Rajesh Kumar (Sr. Asstt.)	Incharge
2.	Sh. Kushal Dhiman (JOA)	Co-Incharge
3.	Sh. Surinder Kumar	Class-IV
4.	Sh. Yash Pal	Class-IV
<b>Senior Tutors:-</b>		
1.	Sh. Ajay Kumar	Arts
2.	Sh. Parveer Dhiman	
1.	Dr. Anuragini	Science
2.	Ms. Priya	
1.	Dr. Pushpa Yadav	Commerce
2.	Mr. Neha Choudhary	
(Senior Tutors & Coordinator of Self Finance Courses will sign All Forms of the students on behalf of the principal)		
<b>Grievances Redressal Cell (Employees)</b>		
1.	Principal	Chairman
2.	Sh. Ajay Kumar	Member
3	Sh. Parveer Dhiman	Member Secretary
4	Sh. Kaku Ram Manhas	Member
5	Dr. Pushpa Yadav	--do--
6	Dr. Anuragini	--do--
<b>Mental Health and Wellness Club</b>		
1.	Ms. Neha Choudhary	Convener
2.	Sh. Abhishek Pal	Member
3.	BCA Guest Faculty	--do--
<b>Institution's Innovation Council –</b>		
1	Dr. Pardeep Kumar	President
2	Sh. Ajay Kumar	Vice-President
		Internship Activity
		Coordinator

3	Dr. Pushpa Yadav	Convener
4	Sh. Parveer Dhiman	Innovation Activity
5	Sh. Kaku Ram Manhas	Start-up Activity Coordinator
6	Dr. Anuragini -	IPR Activity Coordinator
7	Dr. Rajesh Kumar -	Social media
8	Ms. Priya	Research & Development
9	Ms. Neha Choudhary	Member
10	Sh. Ashish Bamta	--do--
11	Sh. Nilkamal Kumar	--do--
12	Dr. H.L. Dhiman-External member	--do--

#### **Admission and Online Forms Verification Committee**

1	Sh. Kaku Ram Manhas (Convener)	
2	Dr. Rajesh Kumar	<b>Arts Stream</b>
3	Sh. Abhishek Pal	
4	Sh. Nilkamal Kumar	
1	Dr. Anuragini (Convener)	<b>Science Stream (Medical &amp; Non-Medical)</b>
2	Ms. Priya	
3	Sh. Ashish Bamta	
1	Dr. Pushpa Yadav (Convener)	<b>Commerce Stream</b>
2	Neha Choudhary	
3	Sh. Ranjeet	
4	Sh. Yuvraj	
1	Ms. Neha Choudhary (Convener)	<b>BCA/PGDCA (Self Finance)</b>
2	Sh. Ashish Bamta	
3	BCA/PGDCA Faculty	

#### **Mentor-Mentee Groups**

1	Sh. Ajay Kumar	Group A
2	Dr. Pushpa Yadav	
3	Sh. Vishal Chauhan (BCA Faculty)	
1	Sh. Parveer Dhiman	Group B
2	Sh. Nil Kamal Kumar	
3	Sh. Ashish Bamta	
1	Dr. Rajesh Kumar	Group C
2	Sh. Yuv Raj	
1	Sh. Kaku Ram	Group D
2	Sh. Abhishek Pal	
1	Dr. Anuragini	Group E
2	Sh. Ranjeet	
1	Ms. Neha Choudhary	Group F
2	Ms. Priya	
3	BCA Faculty	

## TENTATIVE ANNUAL CALENDER BY IQAC (SESSION 2026-2027)

Sr. No.	Activity	Date/ Tentative Date
<b>June 2026</b>		
1.	World Environment Day	5 <sup>th</sup> June
2.	International Yoga Day	21 <sup>st</sup> June
3.	International Day against Drug Abuse and Illicit Trafficking International Anti-Drugs Day	26 <sup>th</sup> June
<b>July 2026</b>		
4.	Mentor Mentee Meeeting 1	15 July
5.	World Day for International Justice	17 <sup>th</sup> July
6.	Kargil Memorial Day (India)	26 <sup>th</sup> July
<b>August 2026</b>		
7.	Book Fair & World Tribal Day	9 <sup>th</sup> August
8.	Azadi ka Amrit Mahotsav	11-15 Aug (01 Hour Daily)
9.	Enrollment of various Clubs and Units & Mentor Mentee group formation	Till 14 <sup>th</sup> August
10.	India's Independence Day	15 <sup>th</sup> August
<b>September 2026</b>		
11.	Teachers Day (India)	5 <sup>th</sup> September
12.	Mentor Mentee Meeeting 2	5 <sup>th</sup> September
13.	Talent Hunt by Cultural & IIC committee	1 <sup>st</sup> week of September
14.	International Literacy Day	8 <sup>th</sup> September
15.	Annual Athletic Meet	2 <sup>nd</sup> week of September
16.	Hindi Diwas	14 <sup>th</sup> September
17.	World Tourism Day	27 <sup>th</sup> September
<b>October 2026</b>		
18.	International Day of Non-Violence (Gandhi Jayanti)	2 <sup>nd</sup> October
19.	National Anti-Drug Addiction day	2 <sup>nd</sup> October
20.	National Innovation Day	15 <sup>th</sup> October
21.	Diwali Break	2 days before and 2 days after Diwali
22.	National Unity Day	31 <sup>st</sup> October
<b>November 2026</b>		
23.	National Education Day (Birth anniversary of Maulana Abul Kalam Azad)	11 <sup>th</sup> November
24.	Constitution Day	26 <sup>th</sup> November
25.	Rally on Road Safety	Last week of November

<b>December 2026</b>		
<b>26.</b>	World AIDS Day	1 <sup>st</sup> December
<b>27.</b>	Mid-Term Examination for 2nd and 3rd year students	2 <sup>nd</sup> week of December to 4 <sup>th</sup> week of December
<b>28.</b>	International Human Rights Day	10 <sup>th</sup> December
<b>29.</b>	National Mathematics Day	22 <sup>nd</sup> December
<b>30.</b>	Mentor Mentee Meeting 3	24 <sup>th</sup> December
<b>31.</b>	CSCA "Jhankaar"	Last week of December
<b>32.</b>	Road Safety Week	Last week of December
<b>January 2027 (Winter Break 01 Jan to 04 Feb)</b>		
<b>33.</b>	Statehood Day & National Voters' Day	25 <sup>th</sup> January
<b>34.</b>	Republic Day (India)	26 <sup>th</sup> January
<b>February 2027</b>		
<b>35.</b>	NSS Camp	1 <sup>st</sup> week of February
<b>36.</b>	Mentor Mentee Meeting 4	6 <sup>th</sup> February
<b>37.</b>	National Innovation Day (Birth anniversary of Dr. A.P.J. Abdul Kalam)	16 <sup>th</sup> February
<b>38.</b>	National Science Day	28 <sup>th</sup> February
<b>March 2027</b>		
<b>39.</b>	International Women's Day	8 <sup>th</sup> March
<b>40.</b>	World Tuberculosis Day	24 <sup>th</sup> March
<b>April &amp; May 2027</b>		
<b>41.</b>	Examination for 2nd and 3rd year students	Last week of March to 2 <sup>nd</sup> Week of May

**Note:**

- ❖ CSCA formation as per instruction by the HPU and Oath-Taking ceremony will take place within one week of its formation.
- ❖ Field Visit by the History and Commerce department will be organised as per decision by the college administration.
- ❖ Trade Fair will be organised by the Commerce Dept. before Deepawali break.

**Disclaimer:** Although due care has been taken to avoid errors or omissions in the preparation of this prospectus, but in spite of best efforts and cautions, errors or omissions may have crept inadvertently. The committee would be obliged if any such error or omission is brought to its knowledge for possible corrections in a future edition.

## GLIMPSES OF ACTIVITIES



**Students watching informative video on Kargil Vijay Diwas**



**Workshop in Hindi Typing**



**Students performing in Group 3 of HPU intercollege youth festival held at GC Una.**



**Students receiving 2<sup>nd</sup> prize in quiz competition on vulture awareness**



**Students performing in Talent hunt competition**

## ANNUAL FUNCTION 2025-26



## CSCA FUNCTION "JHANKAAR"

