

GOVT. DEGREE COLLEGE



NAGROTA SURAJPUR

Tehsil Jawali, District Jalandhar
(H.P.)-176021



PROSPECTUS

2023-2024

**Cum
Hand Book of Information**

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PROSPECTUS

2023-2024

Cum

Hand Book of Information



From the desk of Principal

Dear Students



I feel immense pleasure while presenting this "Hand Book of information-cum-Prospectus" of our college for the academic session 2023-2024. I also wish to extend a warm welcome to all new as well as old students to this college.

Nagrota Surian, a Tehsil Headquarter under Sub-Division Jawali in District Kangra is situated on State Highway No. 22 Jawalamukhi – Dehra - Jawali. It is densely populated town, and a Block Head Quarter of 49 Gram Panchayats. The historical & strategically significant narrow gauge railway track Pathankot-Joginder Nagar also passes through this town. The town is at a distance of 9 kms from famous monolithic rock-cut temple Masroor, touching the Ramsar International Wet-Land. This Wet-Land is main attraction of the migratory birds come to this area all the way from different parts of central Asia and Siberia during winters. Prior to this man-made water body (Pong Dam Lake) this valley was known as Haldoon Ghati.

The college for this area was announced by the Govt. in March 2013. Accordingly, Government of Himachal Pradesh issued a Notification No. EDN-A-K (1)-1/2014 on 15th January 2014 and the classes (Arts & Commerce stream) under the new system of education i.e. RUSA (CBCS) started from 11th June 2014 and from the year 2017 science streams in Non-Medical & Medical has also introduced. Currently the college has the strength of more than 600 students.

We feel proud to provide quality education by equipping our students with latest skills, confidence and a positive attitude with an-around development. We have a competitive team of faculty who have matured as dedicated teachers. What we aim to produce is a sensitive and refined as well as responsible person out of each student. This is the real meaning of being educated. The college faculty is relentlessly striving to maintain academic excellence at the same time encouraging the students to participate in various Co-curricular activities like NSS, Rovers and Rangers and sports.

An amiable environment at this institute nurtures creativity, passion, resilience and leadership qualities among students for development of versatile personality. More teaching staff is being added shortly.

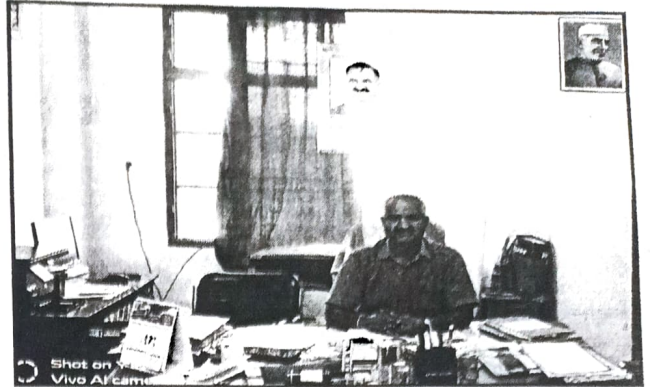
Progress of an institution depends mainly on performance of students in academics, sports and cultural activities along with maintaining high moral values of ethics. I am proud to say that our students are excelling on those scores.

So, best of luck as you are going to associate with this institute. While we expect totally disciplined behaviour from you, we assure you of our best and sincere efforts in shaping your future as a responsible citizen. After all this is what is expected from this seat of learning - a sacred Temple of Goddess of knowledge.

K.K. Sharma
Principal (Officiating)

From the desk of Principal

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K.K. Sharma
Principal (Officiating)

COLLEGE STAFF

Principal - Vacant

Officiating - Kewal Kumar Sharma

Science Faculty	Name	Designation	Qualification
Department of Physics	Sh. Kewal Kumar Sharma	Associate Professor	M.Sc, M.Phil
Department of Mathematics	On Deputation		
Department of Zoology	Ms. Anuragini	Assistant Professor	M.Sc, NET-JRF
Department of Botany	Dr. Manu Priya	Assistant Professor	M.Sc, M.Phil, Ph.D
Department of Chemistry	On Deputation	-	-
Arts Faculty			
Department of English	Sh. Parveer Dhiman	Assistant Professor	MA. M.Phil
Department of Economics	Sh. Ajay Kumar	Assistant Professor	MA. UCG NET
Department of Sanskrit	Dr. Rajesh Kumar	Assistant Professor	MA. M.Phil, Ph.D
Department of Hindi	On Deputation	-	-
Department of English	-	Vacant	-
Department of English	-	Vacant	-
Department of English	On Deputation	-	-
Department of History	On Deputation	-	-
Department of Political Science	Sh. Kaku R. Manhas	Assistant Professor	MA. M.Phil, NET-JRF, SLET
Department of Sociology	-	Vacant	-
Music (Vocal)			
Commerce Faculty			
Department of Commerce	-	Vacant	-
Department of Commerce	Ms. Neha Choudhary	Assistant Professor	M.Com. M.Phil
Department of Commerce			
Library			
Librarian	Mr. Rajneesh Chand	Assistant Librarian	D. Lib.

NON-TEACHING / MINISTERIAL STAFF

Mr. Kulbhushan Sharma Supdt-II
 Vacant Sr. Asstt
 Mr. Rajesh Kumar Clerk
 Vacant Clerk
 Vacant Tabla Vadak

Mr. Ravinder Singh
 Mr. Sandeep
 Mr. Surinder Singh
 Smt. Ranjana Devi
 Ms Om Raj Kumari

Peon cum Chowkidar
 Peon cum Chowkidar
 Peon
 Peon
 Peon

COLLEGE COMMITTEES AND CO-CURRICULAR ASSIGNMENT

1. Admission Committees

Timing 10AM to 1.30PM

BA/ B.Com-I/BCA, II & III year

Mr. Parveer Dhiman (Convener)

Mr. Kaku Ram Manhas

Ms. Neha Choudhary

Dr. Rajesh Kumar

B.Sc.I, II & III year

Ms. Anuragini (Convener)

Dr. Manu Priya

2. Scrutiny Committee

a. Sh. Ajay Kumar

b. Sh. Kulbhushan Sharma

3. College Advisory Committee

a. Mr. Ajay Kumar Convener

b. Mr. Parveer Dhiman

c. Mr. Kaku Ram Manhas

d. Sh. Kulbhushan Sharma

e. Ms. Anuragini

NOTE:- The Committee will act as the overall decision-making body of the college.

4. Library Advisory Committee

a. Mr. Ajay Kumar Convener

b. Mr. Parveer Dhiman

c. Mr. Kaku Ram Manhas

d. Ms. Anuragini

e. Ms. Neha Choudhary

f. Dr. Manupriya

g. Dr. Rajesh Kumar

h. Mr. Rajneesh Chand (Member Secretary)

5. Sports Advisory Committee

a. Mr. Ajay Kumar Convener

b. Mr. Parveer Dhiman

c. Mr. Kaku Ram Manhas

d. Ms. Neha Choudhary

e. Dr. Rajesh Kumar

6. Prospectus Committee

a. Mr. Kaku Ram Manhas

b. Dr. Rajesh Kumar

c. Ms. Anuragini

d. Ms. Neha Choudhary

7. Internal Quality Assurance Cell (IQAC)

a. Mr. Kewal Kumar Sharma (Principal)

b. Mr. Ajay Kumar Asstt. Prof.

c. Mr. Parveer Dhiman Asstt. Prof.

d. Mr. Kaku Ram Manhas Asstt. Prof.

e. Ms Anuragini Asstt. Prof.

f. Ms. Neha Choudhary Asstt. Prof.

g. Dr. Manu Priya Asstt. Prof.

h. Dr. Rajesh Kumar Asstt. Prof.

- Chairperson

- Convener

- Member

- Member

- Member

- Member

- Member

- Member

(The cell is advised to keep proper records of the individuals and institutional achievements)

8. AISHE In-charge

Mr. Ajay Kumar

9. Time Table Committee

a. Mr. Parveer Dhiman - Convener

b. Ms. Anuragini - Member

c. Ms. Neha Choudhary - Member

d. Dr. Rajesh Kumar - Member

10. Annual/House Examination Committee

- a. Ms. Anuragini
b. Mr. Kaku Ram Manhas

c. Dr. Rajesh Kumar

11. College Bursar

- a. Mr. Ajay Kumar

12. NAAC Coordinator

- a. Mr. Parveer Dhiman

13. Scholarship Committee

- a. Dr. Rajesh Kumar - Convener
b. Dr. Manupriya - Science

c. Ms. Neha Choudhary - Commerce
d. Ms. Anuragini - Science

14. Career Guidance & Placement Cell

- a. Mr. Parveer - Convener
b. Dr. Manupriya - Member

c. Ms. Neha Choudhary - Member
d. Dr. Rajesh Kumar - Member

15. Grievances Redressal-cum-Counselling Cell for Students

- a. Ms. Anuragini - Convener
b. Dr. Rajesh Kumar - Member

c. Mr. Rajneesh Chand - Member
d. Dr. Manupriya - Member

16. Grievances Redressal Cell for SC/ST Students

- a. Mr. Ajay Kumar - Convener
b. Mr. Parveer Dhiman

c. Ms. Neha Choudhary
d. Dr. Rajesh Kumar

17. Infrastructure Development and Maintenance Committee

- a. Mr. Kaku Ram Manhas - Convener
b. Ms. Neha Choudhary - Member

c. Dr. Rajesh Kumar - Member

18. Anti-Ragging Committee

- a. Ms. Anuragini - Convener
b. Mr. Kaku Ram Manhas - Member

c. Ms. Neha Choudhary - Member
d. Dr. Rajesh Kumar - Member

19. Purchase Committee

- a. Mr. Kaku Ram Manhas - Convener
b. Ms. Neha Choudhary - Member

c. Dr. Manu Priya - Member

(All purchases will be routed through purchase committee and IQAC)

20. Committee against Sexual Harassment of women at workplace

- a. Ms. Anuragini - Convener
b. Ms. Neha Choudhary - Member

c. Ms. Manu Priya - Member
d. Ms. Ranjana Devi (Peon) - Member

21. Editors College Magazine (Haldoon)

- a. Mr. Parveer - Chief Editor/English
b. Ms. Anuragini - Life Science Section
c. Dr. Manu Priya - Physical Science

d. Dr. Rajesh Kumar - Pahari/Hindi/
Sanskrit Section
e. Ms. Neha Choudhary - Planning Forum

22. Media Committee

a. Dr. Rajesh Kumar - Convener

b. Mr. Rajneesh Kumar - Member

23. Cultural Committee

a. Ms. Anuragini - Convener

d. Ms. Neha Choudhary - Member

b. Mr. Parveer Dhiman - Member

e. Dr. Manupriya - Member

c. Mr. Kaku Ram Manhas - Member

f. Dr. Rajesh Kumar - Member

24. Educational Tour Committee

a. Mr. Ajay Kumar - Convener

c. Dr. Rajesh Kumar - Member

b. Mr. Parveer Dhiman - Member

25. Institutional Plan Development Committee

a. Mr. K.K. Sharma - Convener

c. Mr. Rajesh Kumar - Member

b. Ms. Manu Priya - Member

26. Senior Tutors

a. Mr. Ajay Kumar (Humanities)

c. Mr. Parveer (Humanities)

b. Ms. Anuragini (Sciences)

d. Ms. Neha Choudhary (Commerce)

27. Societies/clubs

I. Red Ribbon Club

a. Ms. Anuragini

II. Eco club

a. Mr. Ajay Kumar

III. Commerce Society

a. Ms. Neha Choudhary

IV. NSS

a. Mr. Kaku Ram Manhas

V. Rovers and Rangers

a. Mr. Parveer Dhiman

b. Dr. Manu Priya

b. Ms. Neha Choudhary

VI. Road Safety Club

Dr. Rajesh Kumar

28. UGC Affair/NAAC Committee

a. Mr. Parveer Dhiman Convener

c. Ms. Anuragini

b. Mr. Kaku Ram Manhas

d. Ms. Neha Choudhary

e. Dr. Manupriya

f. Dr. Rajesh Kumar

29. Disaster Management Committee

a. Mr. Ajay Kumar

c. Mr. Kaku Ram Manhas

b. Mr. Parveer Dhiman

d. Ms. Anuragini

e. Ms. Neha Choudhary

g. Dr. Rajesh Kumar

f. Dr. Manupriya

30. College Property Committee

a. Mr. Kulbhushan Sharma (Supdt.)

b. Mr. Rajesh Kumar (Clerk)

31. First Aid Committee

a. Dr. Rajesh Kumar

b. Dr. Manu Priya

32. Smart Class Room and Computer Lab In-charges

a. Mr. Parveer Dhiman

b. Mr. Kaku R. Manhas

Convener

33. Electricity and water supply maintenance committee

- | | |
|-----------------------------------|-----------------------------|
| a. Mr. Kaku Ram Manhas Convener | c. Mr. Rajneesh Chand |
| b. Mr. Kulbhushan Sharma (Supdt.) | d. Mr. Rajesh Kumar (Clerk) |

34. Campus Beautification Committee

- | | | |
|-----------------------|------------------|-----------------------|
| a. Ms. Anuragini | c. Dr. Manupriya | e. Mr. Rajneesh Chand |
| b. Ms. Neha Choudhary | d. Ms. Jyoti | |

35. RTI Cases Committee

- | | |
|--|---|
| a. PIO : Principal (Head of Institution) | b. APIO : Sh. Kulbhushan Sharma (Supdt) |
|--|---|

<< Courses >>

Note: The number of seats is limited to 80 in each discipline (Subject) purely on the basis of 10+2 merit.

Eligibility Conditions for Admission

Age Limit: An applicant must not be more than 23 years (25 years for girls) of age as on 1st July of the year 2023 i.e. must have not born earlier than 01-07-2000 (01-07-1998 for girls). Only the Vice-Chancellor shall have the power of granting age relaxation up to a maximum of 6 months. For SC/ST students however the age limit will be raised by 3 years.

Minimum Pass Percentage for admission in different faculties is given as:-

i) B.A. 1st (Bachelors of Arts)

- The candidates who have passed qualifying examination with any stream/humanities be given preference in admission to BA programme with minimum passing marks decided by board or university.
- Students seeking admission to B.A. 1st year with Mathematics as one of the subjects of study should have either 45% marks in aggregate or 45% marks in Mathematics at +2 level.

ii) B.Com. 1st (Bachelor of Commerce)

- 40% for those who have passed examinations under commerce group at +2 level.
- 45% for others who have passed examinations under other groups than commerce at +2 level.
- For admission to B.Com 1st year the candidate **must have passed Math/Economics as compulsory subjects** with 45% marks at +2 levels.

iii) B.Sc. 1st (Bachelor of Science) 45%

- 45% for those who have passed examinations under science group at +2 level.
- Candidates must have Physics, Chemistry & Biology/Mathematics as compulsory subjects at +2 levels. There is a relaxation of 5% marks for SC/ST students for admission to Science faculty.

iv) BCA 1st Semester (Bachelor of Computer Application)

- Candidates seeking admission in BCA 1st Semester should have passed +2 with minimum 40% marks and 5% relaxation for SC/ST candidates.

Important Notes regarding admission and eligibility:

- Students who are placed under compartment at +2 levels are not eligible to seek admission in B.A. / B.Com/B.Sc. BCA 1st year.
- A candidate who has passed +2 examinations in four compulsory subjects (Including English) from any university Board recognized by law seeks admission.

- c. Students who are placed under compartment in any examination of another board/university shall not apply even for provisional admission to the next higher class in this college.
- d. There is a relaxation of 5% marks for SC/ST students for admission to Commerce & Science faculty.

Subject Combination and General subject course plan for BA/B.Com/B.Sc. 1st year students under CBCS pattern.

Subject Combination				
S.No.	Main Subject	Choose any One		
1)	History	Socl	Skt	-
2)	Sanskrit	Socl	Hist	Pols
3)	Sociology	Hist	Skt	English
4)	Economics	Math	Eng	Pols
5)	English	Math	Eco	Pols
6)	Math	Econ	Engl	-
7)	Political Sci.	Eco	Skt	Hindi
8)	Music (V)	Hind	Pols	Skt
9)	Hindi	Pols	Music	Eco

Year	Core Course	Ability enhancement compulsory course (AECC)	Skill Enhancement course (SEC)	Elective : Discipline Specific (DSE)	Elective: Generic (GE)
	12 Paper of 6 Credit Each	2 paper of 4 credit each	4 paper of 4 credit each	4 paper of 6 credit each	2 paper of 6 credit each
1st Year	English (Comp)	Environmental studies			
	Hindi/Skt (Comp)				
	DSC-1A				
	DSC-1B	English/Hindi/Skt (One out of three)			
	DSC-2A				
	DSC-2B				
2nd Year	English (Comp)		SEC-1		
	Hindi/Skt (Comp)		SEC-2		
	DSC-1C				
	DSC-1D				
	DSC-2C				
	DSC-2D				
3rd Year			SEC-3	DSE-1A	GE-1
			SEC-4	DSE-1B	
				DSE-2A	GE-2
				DSE-2B	

Note : SUBJECT COMBINATION AND PAPER

Note : SUBJECT COMBINATION AND PATTERN MAY CHANGE AFTER THE IMPLEMENTATION OF NEW EDUCATION POLICY.

PROSPECTUS

ARTS STREAM

BA 1st YEAR

S.N.	Subject	Core title	Code
1	English	IA Eng. Literature 1 IB Eng. Literature 2	ENG DSC 102 ENG DSC 103
2	Hindi	IA Hindi sahitya ka itihas IB Madhyakalin Hindī kavita	HIND 102 HIND 103
3	Pol. Sci.	IA Introduction to political theory IB Indian Govt. & politics	POLS 101 POLS 102
4	History	IA History of India from the earliest time IB History of India from 300-1206	HIST A 101 HIST A 102
5	Economics	IA Principles of microeconomics I IB Principles of microeconomics II	ECON A 101 ECON A 102
6	Sociology	IA Introduction to sociology IB Society of India	SOCL A 101 SOCL A 102
7	Sanskrit	IA Sanskrit kavya IA Sanskrit gadya kavya	SKT DSC 101 SKT DSC 102
8	Music	IA Theory of Indian music I IB Theory of Indian music II	MUSA 101 MUSA 102

BA 2nd year

Sr.No.	Main Subject	DSC/DSE	Code	AEEC/SEC	Code
1.	English	British Literature Literary Cross Currents	ENG 202 ENG 203	Creative Writing, Book media Translation Studies and Principle of Translation	ENG 204 ENG 205
2.	Political Science	Comparative Govt and Politics Introduction to Interaction Relations	POLS 201 POLS 202	Legislative Support Research Public Opinion and Survey	POLS 203 POLS 204
3.	History	History of India C. 1206-1707 History of India C. 1707-1950	HIST(A) 203 HIST(A) 204	Historical tourism An introduction to archeology	HIST(A) 213 HIST(A) 215
4.	Hindi	Aadhunik hindi Kavita Hindi gadya sahitya	HIND 202 HIND 203	Karyalayee Hindi Anuvaad vigyan	HIND 204 HIND 206
5.	Economics	Principles of macroeconomics-I Principles of macroeconomics-II	ECON(A)201 ECON(A)202	Economics of Rural development Demography	ECON(A)204 ECON(A)206
6.	Sociology	Sociological Theories Methods of Sociological Enquiries	SOCL-A 201 SOCL-A 202	Technique of Social Research Sociology of Environment	SOCL-A 203 SOCL-A 204
7.	Sanskrit	Sanskrit Natak Sanskrit Vyakran	SKT 201 SKT 202	Ayurved ke Mool Siddhant Sanskrit Chhand Avam Gayan	SKT 205 SKT 206

BA 3rd Year

S. N.	Main Subject	DSC/DSE	Code	AEEC/SEC	Code	GE	Code
1.	English	Soft Skills Academic Writing and Competition	ENG 303 ENG 304	Technical Writing Business Communication	ENG 301 ENG 302	Literature of Himachal Pradesh Contemporary India; Women and Empowerment	ENG 305 ENG 306
2.	Political Science	Themes in Comparative Political Theory/ Administration and Public Policy Concept and Theories Demography and Governance/ Understanding Globalization	POLS 301A POLS 301B POLS 302A POLS 302B	Democratic Awareness through Legal Literacy Conflict and Peace Building	POLS 303 POLS 304	Society Economics and Politics in Himachal Pradesh Human Rights, Gender and Environment	POLS 305 POLS 306
3.	History	Modern and Contemporary World History-I: 1871-1919 Modern and Contemporary World History-II: 1919-1992	HIST(A)305 HIST(A)307	Indian History And culture Introduction to Indian Art	HIST(A)317 HIST(A)319	Social-religious reform movements in India (19 th & 20 th centuries) History o Himachal Pradesh (1815-1972)	HIST(A)310 HIST(A)312
4.	Hindi	Rang aalekh evam rangmanch Samachar sankalan aur lekhan	HIND301 HIND304	Lok Sahitya Chhayavadotar Hindi Kavita	HIND305 HIND306	Aadhunik bhartiya Sahitya Sarjnatmaka lekhan ke vividh kshetra	HIND307 HIND308
5.	Eco	Indian Economy Developmental Economics	ECONA301 ECONA305	Research Methods/ Public Finance Money and Banking	ECONA310 ECONA311	Economy of Himachal Pradesh Indian Economy	ECONA313 ECONA314
6.	Sociology	Social Stratification Religion and Society	SOCL-A305 SOCL-A303	Social Demography Theory and Practice of Development	SOCL-A301 SOCL-A302	Polity and Society in India Economy and Society	SOCL-A307 SOCL-A308
7.	Sanskrit	Ayaktitva Vikas ka Bhartiya Drishtikon Sahityak Samalochan	SKT 301 SKT 302	Bhartiya Rangshala Bhartiya Vastushastra	SKT 305 SKT 306	Patyajal Yogsutra Bhasha Vigyan ke Moolbhoot Sidhant	SKT 303 SKT 304

B.Com 1st year

Subject	Code	Core Course/SEC	Subject	Code	Core Course/SEC
1. Financial Accounting	BC 1.1	C1	5. Compulsory English	ENG-CE-101	C3
2. Business Organisation and Management	BC 1.2	C2	6. Mil-1 (Hindi/SKT)	HIND101, SKT103	C6
3. Business Law	BC 1.3	C4	7. Mil-2 (Eng/Hindi/Skt)	ENGAEECC-104, HIND104, SKT104, ENVSAEECC-02	AECC-2
4. Business Statistics and Math.	BC 1.4	C5	8. Environmental Studies		AECC-1

B.Com 2nd year

Subject	Code	Core Course/SEC	Subject	Code	Core Course/SEC
1. Company Law	BC 2.1	C-7	5. Computer Application Business	BC 2.3	SEC-1
2. Income Tax & Practice	BC 2.2	C-8	6. E Commerce	BC 2.6	SEC-2
3. Corporate Accounting	BC 2.4	C-11	7. Compulsory English	ENG CE-201	C 09
4. Cost Accounting	BC 2.5	C-12	8. Mil-1 (Hindi/SKT)	HIND 201, SKT 203	C 10

B.Com 3rd year

Subject	Code	Core Course/SEC	Subject	Code	Core Course/SEC
1. Human Resource Management	BC 3.1(a)	DSE-1	5. Principles of Micro Economics	BC 3.4	GE-1
2. Fundamental of Financial Management	BC 3.2(a)	DSE-2	6. Indian Economy	BC 3.8	GE-2
3. Management Accounting	BC 3.5(e)	DSE-3	7. Entrepreneurship	BC 3.3	SEC-3
4. International Business	BC 3.6(a)	DSE-4	8. Personal Selling & Salemanship	BC 3.7	SEC-4

B.Sc 1 st year			
Sr. No.	Subject	Title	Code
1.	Zoology	1. Animal Diversity 2. Comparative and anatomy and developmental biology of vertebrates	ZOOL 101TH ZOOL 102TH
2.	Botany	1. Diversity (Microbes algae fungi and archegoniate) 2. Plant Ecology and taxonomy	BOTA 101TH BOTA 102TH
3.	Chemistry	1. Atomic Structure, bonding, general organic chemistry and aliphatic hydrocarbons 2. States of matter, chemicals kinetics and functional organic chemistry	CHEM 101TH CHEM 102TH
4.	Physics	1. Mechanics 2. Electricity magnetism and EMT	PHYS 101TH PHYS 102TH
5.	Math	1. Differential calculus 2. Differential Equation	MATH 101TH MATH 102TH

B.Sc 2 nd year					
Sr.No.	Subject	Dsc Core	Code	Sec	Code
1.	Zoology	1. Physiology and Biochemistry 2. Genetics and evolutionary biology	ZOOL 201TH ZOOL 202TH	1. Medical diagnostic 2. Apiculture	ZOOL 203TH ZOOL 204TH
2.	Botany	1. Plant anatomy and embryology 2. Plant physiology and metabolism	BOTA 201TH BOTA 202TH	1. Biofertilizer 2. floriculture	BOTA 203 BOTA 204
3.	Chemistry	1. Solutions, phase equilibrium conductance electro chemistry 2. Chemistry of main group elements, chemical energetics and equilibria	CHEM 201TH CHEM 202TH	1. Basic analytical chemistry 2. Fuel Chemistry and chemistry of cosmetic and perfumes	CHEM 203 CHEM 204
4.	Physics	1. Statistical and thermal physics 2. Waves and optics	PHYS 201TH PHYS 202TH	1. Physics workshop skills 2. Electrical circuits and network skills	PHYS 203TH PHYS 205TH
5.	Math	1. Real analysis 2. Algebra	MATH 201TH MATH 202TH	1. Integral calculus 2. Vector Calculus	MATH 309 MATH 310

B.Sc 3 rd year					
Sr.No.	Subject	Dsc Core	Code	Sec	Code
1.	Zoology	1. applied zoology 2. immunology	ZOOL301(A)TH ZOOL302(B)TH	1. Aquarium Fish Keeping 2. Sericulture	ZOOL304TH ZOOL303TH
2.	Botany	1. Economic Botany and Biotechnology 2. Cell and Molecular Biology	BOTA 301 BOTA 303	1. Mushroom Cultivation 2. Medicinal Botany and Ethnobotany	BOTA 307 BOTA 306
3.	Chemistry	1. Polynuclear hydrocarbons, dyes, heterocyclic compounds and spectroscopy (uv, ir, nmr) 2. Chemistry of Transition and Inner Transition Elements, Coordination Chemistry, Organometallics, Acids & Bases	CHEM301TH CHEM304TH	1. Chemical Technology & Society and Business Skills for Chemistry 2. Pesticide Chemistry & Pharmaceutical Chemistry	CHEM307 CHEM308
4.	Physics	1. Elements of modern physics 2. Nuclear and particle physics	PHYS301TH PHYS304TH	1. Renewable Energy & Energy Harvesting 2. Radiation Safety	PHYS310TH PHYS307TH
5.	Math	1. Matrices 2. Numerical method	MATH301TH MATH304TH	1. Probability and Statistics 2. Transportation and game theory	MATH313TH MATH317TH

- Note: 1. B.Sc. 1st year students to select one compulsory AECC Environmental Science (ENVS2AECC 02) and one AECC from English Hindi Sanskrit. (i) Writing Skill Code: ENGAECC 104. ii) Hindi Bhasha aur Sampreshan Code: HIND 104. iii) Upnishad Srimad Bhagwat Geeta tarha Paninia Siksha Code: SKTAECC 104]. Select six DSC Core according to your Medical or Non-Medical stream.
2. B.Sc 2nd year students will choose six DSC Core (two from each subject) of their combination of Subjects and two SEC of their main subjects
3. For more inquiry regarding subjects and syllabus kindly visit <https://www.hpauniv.ac.in/syllabus.php>

RULES OF ADMISSION

1. Admission to various classes will be made on the recommendation of the admission committee constituted for the purpose.
2. Any gap of one year or more in the academic career of an applicant just prior to seeking admission to the Bachelor degree must be supported by documentary evidence/affidavit/ self- declaration as the proof of his/her activities during the period of gap. Undertaking in this regard can be given by the candidate on a proforma provided by the college. There is no need to submit it on legal papers as per the notification of H.P. Govt. Panchayat. Class-I officer's duly signed character certificate is needed for the gap year students.
3. The application must be filled by the candidate in his/her own handwriting and should be complete in all respects and supported by following documents:
 - <> *Attested copy of Matriculation Certificate.*
 - <> *Attested copy of Detailed Marks Card of the previous examination passed.*
 - <> *Character Certificate in ORIGINAL from the institution last attended or by some Gazetted Class- I officer of H.P. Government.*
 - <> *Attested copy of certificate for which benefit is claimed (SC/ST/OBC, etc.)*
 - <> *An applicant must produce original certificates at the time of admission before the admission committee.*
 - <> *Applicants coming from Boards/Universities other than the H.P. Board of School Education/H.P. University must provide a Migration Certificate in ORIGINAL.*
 - <> *Handicapped applicants seeking fee concession must furnish their status certificate from the Medical Board.*
 - <> *National Open School students seeking admission to the 1st year of Bachelor degree must have cleared all the five papers including English. Such students have to submit their MIGRATION CERTIFICATE in original at the time of admission.*
 - <> *FAILED students of other institutions shall not be admitted to any class.*
 - <> *No student, who fails in all subjects, fails twice in the same class or fails in B.A./B.Com/B.Sc. shall not be eligible to seek admission in the college.*

4. **Admission of a candidate is liable to be cancelled** in case he/she furnishes incomplete/false information or in case of concealment of facts. Disciplinary action will also be taken against such candidates.
5. Admission cannot be claimed as a matter of right. The principal can deny admission to any such student whose conduct is detrimental to the interest/discipline of the institution.
6. Initially all admissions shall be provisional and subject to the final approval by H.P.U.
7. Rules of admission are subject to change as per the H.P. University notification issued from time to time.

DOCUMENTS TO BE SUBMITTED WITH THE ADMISSION FORM

1. Photostat (Attested) copies of Matriculation from School Board/University.
2. Original copy of the character certificate from the Head of the Institution last attended.
3. The candidate who has passed previous examination from another University/Board must submit Eligibility Certificate from H.P. University /Board declaring equivalence
4. Migration Certificate from Board/University from which they have passed the previous Examination photocopies.

Note: Admission without these documents will be purely provisional and at the candidates own risk and responsibility and the principal's discretion.

- <> Three copies of passport size photographs and one copy of stamp size photograph.
- <> S.C./S.T. Certificates from the Magistrate (first class) for those seeking weightage or relaxation.
- <> All original certificates, marks sheets must be produced at the time of admission/counseling.
- <> For admission to the 1st year the candidate must submit duly filled admission form along with attested photocopies of Matriculation and 10+2 class certificates.
- <> All girl candidates have to submit a copy of Bonafide Himachali Certificate to avail the benefit of relaxation from tuition fee as per government notification number E.D.N.-H(8)3(7)1/76 dated 29-6-2001.
- <> Students seeking admission in first year must submit two copies each of matriculation and 10+2 certificate

PROCEDURE OF ADMISSION

1. The student will first appear before the Admission Committee after filling up the admission and other forms attached with the prospectus.
2. After the forms are processed and signed by the relevant Admission Committee, the forms are to be deposited in the office. The merit list of students would be displayed as per the schedule dates notified by the HPU. Thereafter, the students will go to the relevant Fee- Counter to deposit his/her dues and other funds where he/she will be issued a receipt for fee, PTA fund and College Roll Number. On production of the fee receipt and a passport size photograph the identity card will be issued from the library.

Rules of Migration

1. A student can migrate from one college to another after completing one year and within 10 days of starting of next year in accordance with the rules laid down by the HP University. However, students migrating from other colleges must obtain the approval of the concerned Admission Committee.
2. Students who migrate either from this college to any other or vice-versa must ensure that the college name is changed on university online Roll.
3. Inter-Institutional Migration i.e., from one college to another as well as from a college to ICDEOL and vice-versa of students will be allowed when no-objection is obtained from both the relieving and receiving institutions, duly signed by both the Principals/Directors, to ascertain that the DSE/AEEC subjects being studied by the student are available in the receiving institution. The credits and grades earned will be carried over.
4. Candidates coming from Board/University other than H.P. Board of School Education/H.P. University must produce a Migration Certificate in original.
5. Those who have passed I/II year of a degree course from university other than H.P. University will have to acquire an equivalence certificate of H.P. University course/syllabi from H.P. University Shimla.

FEES/FUNDS/FINES

1. Every student must pay his/her dues on the dates notified from time to time.
2. A student will have to pay dues for 1st, 2nd & 3rd year at the time of examination.
3. Failure to pay dues on the due date will entail a fine of Re.1/day.
4. In case of non-payment of dues in advance, the name of the student will be struck off from the college rolls at the end of that month.
5. Registration fee will not be charged from a student migrating from another college if he/she is already registered with HP University. Other dues will be charged accordingly as per rules.
6. Every student will have to procure a No Dues Certificate from the Library, College Canteen, Fee Clerk etc. if he/she wants to leave the college.
7. The principal can expel a student from the College if he/she is found guilty of misconduct/indiscipline/ragging.
8. The security deposit will lapse if a student does not apply for refund of security within one year of leaving the college.
9. The fine for absence has to be paid along with dues, while the fine imposed otherwise has to be deposited by the date announced in the college office/fee counter.
10. Contribution towards PTA funds Rs. 500 /-per student to be paid at the time of admission.
11. No tuition fee is charged from the Bonafide Himachali girls' students, subject to production of H. P. Bonafide Certificate at the time of admission.
12. Students having more than 40% disability are exempted from tuition fee.

Migration Fee: Rs.500/-.

DETAIL OF FEE STRUCTURE

(Annual Funds for BA/ B.Com/ B.Sc)

Fee details	In rupees
Admission Fee	
Tuition Fee	Rs. 25
Continuation fee (For 2 nd and 3 rd year)	Rs. 600
Univ. Sports Fee	Rs. 10
Youth Welfare Fund	Rs. 15
Univ. Holiday Home Fund	Rs. 15
Building Fund	Rs. 1.00
Sports Fund	Rs. 120
Identity Card	Rs. 240
Health Fund	Rs. 10
Mid-term Examination	Rs. 6.00
Student Aid Fund	Rs. 50
College Magazine	Rs. 2.00
Library Security (Refundable)	Rs. 50
Amalgamated Fund	100 (only for 1 st year)
Campus development fund	Rs. 300
Book Replacement Fund	Rs. 10
Cultural Activities Fund	Rs. 25
Furniture Repair Fund	Rs. 20
Rovers & Rangers Fund	Rs. 10
Computer & Internet Facility	Rs. 60
University Development Fund	Rs. 20
For General Category	
For IRDP/BPL	250 (only for 1 st year)
(Latest certificate to be submitted)	100 (only for 1 st year)
Physics/Chemistry/Botany/Zoology Practical	
Commerce practical	240 each
	90 Rs 1 st year & 270 Rs 2 nd year

COMMULATIVE FEE AND FUNDS INCLUDING PTA for SESSION 2023-24 BA/ B.COM/ B.SC 1st YEAR

CLASS	GENDER	CATEGORY GEN/IRDP	TOTAL FEE WITHOUT PTA
BA 1 ST	M	GEN	1929
BA 1 ST	M	IRDP	1779
BA 1 ST	F	GEN	1329
BA 1 ST	F	IRDP	1179
B.COM 1 ST	M	GEN	2019
B.COM 1 ST	M	IRDP	1869
B.COM 1 ST	F	GEN	1419
B.COM 1 ST	F	IRDP	1269
B.SC 1 ST (N.M.)	M	GEN	2409
B.SC 1 ST (N.M.)	M	IRDP	2259
B.SC 1 ST (N.M.)	F	GEN	1809
B.SC 1 ST (N.M.)	F	IRDP	1659
B.SC 1 ST (MED)	M	GEN	2649
B.SC 1 ST (MED)	M	IRDP	2499
B.SC 1 ST (MED)	F	GEN	2049
B.SC 1 ST (MED)	F	IRDP	1899

BA/ B.COM/ B.SC 2ND YEAR

CLASS	GENDER	CATEGORY GEN/IRDP	TOTAL FEE WITHOUT PTA
BA 2 ND	M	GEN & IRDP	1589
BA 2 ND	F	GEN & IRDP	989
B.COM 2 ND	M	GEN & IRDP	1859
B.COM 2 ND	F	GEN & IRDP	1259
B.COM 2 ND	F	GEN & IRDP	2069
B.SC 2 ND (N.M.)	M	GEN & IRDP	1469
B.SC 2 ND (N.M.)	F	GEN & IRDP	2309
B.SC 2 ND (MED)	M	GEN & IRDP	1709
B.SC 2 ND (MED)	F	GEN & IRDP	

BA/ B.COM/ B.SC 3RD YEAR

CLASS	GENDER	CATEGORY GEN/IRDP	TOTAL FEE WITHOUT PTA
BA 3 RD	M	GEN & IRDP	1589
BA 3 RD	F	GEN & IRDP	989
BA 3 RD	M	GEN & IRDP	1589
B.COM 3 RD	F	GEN & IRDP	989
B.COM 3 RD	F	GEN & IRDP	2069
B.COM 3 RD	M	GEN & IRDP	1469
B.SC 3 RD (N.M.)	F	GEN & IRDP	2309
B.SC 3 RD (N.M.)	M	GEN & IRDP	1709
B.SC 3 RD (MED)	F	GEN & IRDP	
B.SC 3 RD (MED)	F	GEN & IRDP	

Note:

- ◇ Rs. 500 fee will be added to above mentioned fees as PTA fund.
- ◇ Rs. 20 Extra for Red Cross Society for every student.
- ◇ Rs. 600 Extra for Non Himachali Bonafide girls.
- ◇ Rs. 10 for duplicate Admission form.
- ◇ Fee structure may change after the implementation of New Education policy.

(B) The remaining 77.5% seats shall be filled as under:

- (i) 25% of the seats for admission to the course shall be open for all the candidates irrespective of the institution from which they have passed their qualifying examination.
- (ii) 75% of seats shall be filled out of the candidates who have passed their qualifying examination from H.P. Board of School Education or any other school located within territorial jurisdiction of Himachal Pradesh affiliated to any other Education Board e.g. CBSE or ICSE Board etc. subject to the following reservation: (a) 5% of all seats shall be reserved for outstanding sportsmen.
- (b) 5% of the seats shall be reserved for the outstanding cultural activists.
- (c) 3% of the seats shall be reserved for physically handicapped candidates.
- (d) Provided that the minimum eligibility for admission to the course in Case of SC/ST will be 5% lower than the eligibility conditions for other candidates.

Distribution of fee per semester

Class	Gender	Category	Total Fee With PTA (Subsidized)	For Non subsidized
BCA 1 st Sem	M	Gen, Sc, ST, OBC	8054+1000 (Refundable security)=9054	8054+6250+1000 (Refundable security)=15304
BCA 1 st Sem	M	IRDP & BPL	7904+1000 (Refundable security)=8904	8054+6250+1000 (Refundable security)=15304
BCA 1 st Sem	F	Gen, Sc, ST, OBC	7754+1000 (Refundable security)=8754	7754+6250+1000 (Refundable security)=15004
BCA 1 st Sem	F	IRDP	7604+1000 (Refundable security)=8604	7754+6250+1000 (Refundable security)=15004
BCA 2 nd 4 th 6 th Sem	M	All Category	6940	6940+6000=12940
BCA 2 nd 4 th 6 th Sem	F	All Category	6640	6640+6000=12640
BCA 3 rd & 5 th Sem	M	All Category	8054	8054+6000=14054
BCA 3 rd & 5 th Sem	F	All Category	7754	7754+6000=13754

For Non-Subsidized Seat BCA = EXTRA Rs. 6000 in each semester

FEE STRUCTURE FOR SUBSIDIZED AND NON-SUBSIDIZED SEATS

The College will charge fee and funds as per following schedule:

At the time of admission the student will have to deposit the required fee.

Fee once paid shall not be refunded in any case. The library security/ or any other security will lapse if it is not claimed within two year after leaving the college.

Type of Fund	1 st , 3 rd & 5 th Semester	2 nd , 4 th & 6 th Semester
BCA faculty fee for subsidized category	Rs. 6000	Rs. 6000
BCA faculty fee for non-subsidized category	Rs. 12000	Rs. 12000
Admission Fee	25	25
Tuition fee	300 (For Boys)	300 (For Boys)
Registration fee/Cont. fee	200	10
Sports fee	15	
YWF	15	
HHFF	1	
House Exam fee	40	40
College Magazine	50	
Health Fund	6	
Library Book Replacement	25	
Identity card	10	
SAF	2	
Building Fund	60	60
Furniture Repair Fund	10	
Security (Refundable)	1000	
Cultural Activity	20	
Amalgamated Fund	150	150
Campus Beautification Fund	10	
CSCA	10	
Uni. Sport fee	120	120
Scout & Guide fund	30	30
NCC	5	5
Computer & Internet Facility	20	20
University development fund	500 Non subsidized 250 subsidized 100 subsidized IRDP	
BCA practical Fee	180	180
PTA	500	

Note:

- > Rs. 20 Extra for Red Cross Society.
- > Rs. 300 Extra for Non-Himachali Bonafide girl student.
- > Fee structure may change as per direction of the government or college administration from time to time.

Syllabus of BCA

First Year (1st Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0101	Mathematics-1	4	70	30	100	3
BCA0102	Applied English	4	70	30	100	3
BCA0103	Computer Fundamentals	4	70	30	100	3
BCA0104	C. Programming	4	70	30	100	3
BCA0105	Office Automation Tools	4	70	30	100	3
BCA0104(P)	C. Programming Lab-I	3	35	15	50	3
BCA0105(P)	Office Automation Tools Lab-II	3	35	15	50	3
Total					600	

Second Year (4th Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0401	Personnel Management	4	70	30	100	3
BCA0402	Accounting	4	70	30	100	3
BCA0403	System Analysis and Design	4	70	30	100	3
BCA0404	Internet Technology & Web Page Design	4	70	30	100	3
BCA0405	Programming in Visual Basic	4	70	30	100	3
BCA0404(P)	Internet Technology & Web Page Design Lab-VII	3	35	15	50	3
BCA0405(P)	Programming in Visual Basic Lab-VIII	3	35	15	50	3
Total					600	

First Year (2nd Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0201	Mathematics-II	4	70	30	100	3
BCA0202	Communicative English	4	70	30	100	3
BCA0203	Digital Electronics	4	70	30	100	3
BCA0204	Data Structures	4	70	30	100	3
BCA0205	Data Base Management System	4	70	30	100	3
BCA0204(P)	Data Structures Lab-II	3	35	15	50	3
BCA0205(P)	Data Base Management System Lab-IV	3	35	15	50	3
Total					600	

Third Year (5th Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0501	Operating System	4	70	30	100	3
BCA0502	eCommerce	4	70	30	100	3
BCA0503	Management Information System	4	70	30	100	3
BCA0504	ASP.net Technologies	4	70	30	100	3
BCA0505	Computer Oriented Statistical Methods	4	70	30	100	3
BCA0504(P)	ASP.net Technologies Lab-IX	3	35	15	50	3
BCA0505(P)	Computer Oriented Statistical Methods Lab-X	3	35	15	50	3
Total					600	

Second Year (3rd Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0301	Mathematics-III	4	70	30	100	3
BCA0302	Business Practices and Management	4	70	30	100	3
BCA0303	Computer Organization	4	70	30	100	3
BCA0304	Object Oriented Programming with C++	4	70	30	100	3
BCA0305	Desktop Publishing and Designing	4	70	30	100	3
BCA0304(P)	Object Oriented Programming with C++ Lab-V	3	35	15	50	3
BCA0305(P)	Desktop Publishing and Designing Lab-VI	3	35	15	50	3
Total					600	

Third Year (6th Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0601	Computer Networks	4	70	30	100	3
BCA0602	Numerical Methods	4	70	30	100	3
BCA0603	Multimedia Technology	4	70	30	100	3
BCA0604	Computer Graphics	4	70	30	100	3
BCA0605	Software Engineering	4	70	30	100	3
BCA0604(P)	Computer Graphics Lab-XI	3	35	15	50	3
BCA0606	Major Project	3	35	15	50	3
Total					600	

PROSPECTUS

ROASTER FOR ADMISSION AND RESERVATION

120 points Reservation roaster in various courses in the Education Institutions

UN = Un reserved, SC = Scheduled Caste, ST = Scheduled Tribe, EWS = Economically Weaker Sections, SP = Sports, CUL = Cultural

120 points roaster

Sr. No. of Seat(s)	Category for which the seat(s) remarked	Sr. No. of Seat(s)	Category for which the seat(s) remarked	Sr. No. of Seat(s)	Category for which the seat(s) remarked	Sr. No. of Seat(s)	Category for which the seat(s) remarked	Sr. No. of Seat(s)	Category for which the seat(s) remarked
1.	EWS	26.	SC	51.	UR	76.	UR	101.	UR
2.	UR	27.	ST	52.	SC	77.	UR	102.	UR
3.	UR	28.	UR	53.	ST	78.	SC	103.	UR
4.	UR	29.	UR	54.	EWS	79.	SP	104.	UR
5.	UR	30.	UR	55.	UR	80.	ST	105.	EWS
6.	UR	31.	UR	56.	UR	81.	CUL	106.	SC
7.	SC	32.	EWS	57.	UR	82.	PC	107.	ST
8.	UR	33.	SC	58.	UR	83.	UR	108.	UR
9.	UR	34.	UR	59.	SC	84.	UR	109.	UR
10.	UR	35.	UR	60.	SP	85.	SC	110.	UR
11.	EWS	36.	UR	61.	CUL	86.	UR	111.	UR
12.	SC	37.	UR	62.	PC	87.	UR	112.	UR
13.	ST	38.	CUL	63.	UR	88.	EWS	113.	SC
14.	UR	39.	SC	64.	EWS	89.	UR	114.	UR
15.	UR	40.	SP	65.	SC	90.	UR	115.	EWS
16.	UR	41.	ST	66.	UR	91.	SC	116.	PC
17.	UR	42.	PC	67.	ST	92.	UR	117.	SP
18.	SC	43.	EWS	68.	UR	93.	ST	118.	CUL
19.	SP	44.	UR	69.	UR	94.	UR	119.	SC
20.	CUL	45.	IR	70.	UR	95.	UR	120.	ST
21.	PC	46.	SC	71.	UR	96.	EWS		
22.	EWS	47.	UR	72.	SC	97.	SC		
23.	UR	48.	UR	73.	UR	98.	CUL		
24.	UR	49.	UR	74.	UR	99.	SP		
25.	UR	50.	UR	75.	EWS	100.	PC		

Points Earmarked:

EWS (Economically Weaker Sections)	1, 11, 22, 32, 43, 54, 64, 75, 88, 96, 105, 115	12
Sports (SP)	19, 4, 60, 79, 99, 117	06
Cultural (CUL)	20, 38, 61, 81, 98, 118	06
SC (Schedule Caste)	7, 12, 18, 26, 33, 39, 46, 52, 59, 65, 72, 78, 85, 91, 97, 106, 113, 119	18
ST (Schedule Tribe)	13, 27, 41, 53, 67, 80, 93, 107, 120	09
PC (Physically Challenger)	21, 42, 62, 82, 100, 116	06
Total		57

ANTI-RAGGING/INDISCIPLINE RULES

In order to have zero tolerance and total elimination of ragging from the educational institutions, Hon'ble Supreme Court of India vide its orders 06 dated 4th May, 2001; 16th May, 2007 and 11th Feb. 2009 has directed as here as under:

- ◇ Ragging is banned in the institution.
- ◇ Anyone indulging in ragging is liable to be punished appropriately.
- ◇ Punishment shall be exemplary and justifiably harsh.

Punishment for ragging includes:

- ◇ Imprisonment, fine or both.
- ◇ Expulsion from the institution, suspension from the institution or class for a limited period or fine with a public apology.
- ◇ Withholding scholarship or other benefits.
- ◇ Debarring from representation in events.
- ◇ Withholding of results, Suspension or expulsion.
- ◇ If the individuals committing or abetting ragging are not identified, collective punishment shall be resorted to.
- ◇ Character/migration certificate(s) issued by the institution shall have an entry apart from that of general conduct and behavior to the effect whether the student had participated in ragging and in particular was punished for ragging.
- ◇ In case the applicant for admission is found to have indulged in ragging/indiscipline in the past or if it is noticed later that he/she has indulged in ragging, his/her admission may be refused or he/she shall be expelled from the institution forthwith.

Note: In case of any emergency, the student(s) may contact any member of the Anti- Ragging cum Discipline Committee.

THINGS TO REMEMBER**Admission:-**

1. A student must produce original certificates at the time of admission. At the time of admission students must bring their parents/guardians (only blood relation but not a student of this institution) to the college.

General:

1. Every student must always carry with him/her duly completed identity card and he/she must produce it whenever demanded by any teacher or the security Guard.
2. Every student must appear in House Examination.
3. Any student representing the college in sports/cultural co-curricular activities must get permission from concerned subject teachers.
4. It is for the information of students that ragging is not only a social evil but a punishable crime also.
5. There is a complete restriction on bringing unwanted outsiders to the college campus. Cell/Mobile phone is strictly banned in the college campus.
6. Students must help the college administration in keeping the college campus clean and beautiful by making use of the dustbin installed in the campus.
7. Students must not cause any damage to the college property. In case any damage is noticed, it will be recovered from the students.
8. Use of Chewing-Gum, Gutka etc. in college campus is strictly prohibited.

Note:- Although proper care has been taken in preparing the Prospectus for the session 2023-24. However, if any discrepancy is found at later stage shall be subject to ratification/correction as per rules and regulations of the University.

**Academic Calendar of Govt. Degree College, Nagrota Surian for The
Session 2023-2024**

Sr. No.	Particulars	Period	Days
Admission & Teaching Schedule			
1.	Submission of admission forms for the session 2023-24	30-06-23 to 08-07-23	08 Days
	Display of 1st merit list	08-07-23 at 05:00 PM	
	Fee Deposit	10-07-23 to 12-07-23	03 days
	Display of 2nd merit list	12-07-23 (at 05:00 PM)	
	Fee Deposit	13-07-23 to 14-07-23	02 days
	Orientation of 1st year Students	15-07-23 to 17-07-23	02 days
	Regular Teaching	18-07-23 to 10-11-23	116 days
		16-11-23 to 31-12-23	46 days
		06-02-24 to 31-03-2024	55 days
		Total Working Days	217 days
Vacation Schedule			
2.	Summer Vacation	05-06-23 to 26-06-23	25 days
	Diwali Break	11-11-23 to 15-11-23	05 days
	Winter Vacation	01-01-24 to 04-02-24	35 Days
		Total Vacation Period	65 Days
Examination / Evaluation Schedule			
3.	Examination and Evaluation work	01-04-24 to 23-05-24	53 days
	Mid-term/House Examination	1st & 2nd week of December	
4.	Sports & athletic meet	Last week of December	07 days
5.	CSCA formation	As notified by HPU	
6.	PTA General House Formation	Last week of September	
7.	Annual Prize Distribution function	March 2024	
8.	Enrollment of Different Clubs	Before 31st August	

Note : All college level activities are proposed to be held according to the given schedule . If there is any change, students will be informed through special notice issued by the Principal from time to time.

HELPLINE NUMBERS FOR STUDENTS
CENTRALIZED EMERGENCY NUMBER: 112

POLICE	100
FIRE SERVICES	101
AMBULANCE	102 , 108
DISASTER MANAGEMENT CELL	1077 , 1070
MUKHYA MANTRI SEVA SANKALP	1100
HELPLINE	
WOMEN HELPLINE	1091
CHILD HELPLINE	1098
CYBER CRIME HELPLINE	0177-2621714 , 191
GUDIYA HELPLINE	1515
HOSHIAR SINGH HELPLINE	1090